

Children's Trust of Alachua County

Monday, September 9, 2019 | 4:00 pm | Alachua County Health Department
(Thomas Coward Auditorium)

Members Present: Ken Cornell, Alachua County Commissioner (Interim Chair); Susanne Wilson-Bullard (Interim Vice Chair); Tina Certain, Alachua County School Board Member (Interim Treasurer); Karen Clarke, Alachua County School Superintendent; Cheryl Twombly, DCF Community Development Administrator

Staff Present: Carl Smart, Assistant County Manager for Public Safety and Community Support Services; Robert Swain, Senior Assistant County Attorney; Claudia Tuck, Community Support Services Director; Tom Tonkavich, Community Support Services Assistant Director

1. Call To Order

Interim Chair Cornell called the meeting to order at 4:00 pm.

2. Agenda Review, Revision and Approval (Including Approval of Consent Agenda Items)

Interim Chair Cornell explained the process for tonight's meeting. The meeting will stop at 5:01pm for a public hearing on the tentative millage rate and budget. A motion was called to approve the regular agenda and the items on the consent agenda.

Member Twombly moved to approve the regular and consent agendas. Second by Member Clarke. Call for public comments. Motion carried 5-0.

3. Executive Director Classification and Recruitment

Heather Akpan, Human Resource Director, presented a DRAFT Recruitment Brochure for the Executive Director position. Next, an update was given on the review of the Job Assessment Tool (JAT) and future steps in the recruitment process. Members of the Trust and gubernatorial nominees gave suggestions including to check the spelling of all member names. Members of the Trust provided further guidance for the recruitment process. Additional comments were made by Ms. Akpan clarifying the JAT including the possible salary ranges.

Member Certain moved for staff to move forward with an updated job posting with a minimum salary range of \$85,000.00 commensurate with experience, fringe benefits including participation in the Florida Retirement System, and to ask applicants for salary expectations. Second by Member Wilson-Bullard. Call for public comments. Motion carried 5-0.

4. Census 2020 Presentation

Mr. Armon Lowery (with the U.S. Census Bureau) gave a presentation entitled "The Road to the 2020 Census: Focus on Alachua County." Mr. Lowery stressed the

importance of being counted and spreading the word; he needs our help. Contact him at armon.e.lowery@2020census.gov for more information. Interim Chair Cornell gave comments and thanked Mr. Lowery for his presentation.

5. DRAFT Request for Applications (RFA) One Time Funding to Support...

Mr. Tom Tonkavich presented a Draft RFP for one-time funding requests. The changes requested by Members at the previous meeting have been incorporated into the revised draft. Staff is requesting additional direction from the Trust, including but not limited to, allowing multiple applications from the same agency, award recommendations process if multiple applications are permitted, and the award scoring/funding recommendation process. Members, nominees, and the public made comments.

Interim Chair Cornell paused the discussion at 5:01 pm to hold a public hearing (see #6)

6. Initial Public Hearing (after 5:01 p.m.) Tentative Millage Rate and Budget

Interim Chair Cornell began the initial public hearing at 5:01 p.m. explaining the process to those in attendance. Tommy Crosby, Assistant County Manager for Budget & Fiscal Services, Robert Swain, Senior Assistant County Attorney and Interim Chair Cornell further explained the Truth in Millage (TRIM) process including the tentative millage rate, tentative budget, and explanation of adjustments from the proposed budget to the tentative budget (see attached "CHILDREN'S TRUST OF ALACHUA COUNTY PUBLIC HEARING SCRIPT, SEPTEMBER 9, 2019, FIRST PUBLIC HEARING 5:01 PM FISCAL YEAR 2019-20 MILLAGES AND BUDGETS")

Member Clarke moved to adopt Resolution 19-04, establishing a tentative millage rate for the 2019 tax year. Second by Member Certain. Call for public comment. Motion carried 4-0, with Member Wilson-Bullard abstaining from the vote.

Member Clarke moved to adopt Resolution 19-05, establishing a tentative budget for fiscal year 2019-20. Second by Member Twombly. Call for public comment. Motion carried 4-1, with Member Wilson-Bullard in dissent.

7. After the public hearing, members resumed discussion of the Draft RFA. Discussion centered on the scoring criteria, scoring, and award recommendation process. Members, nominees, and the public also asked for clarification regarding general program guidelines, the make-up of the staff review workgroup, requirements for background checks, and whether grant funds should be provided in advance of expenditure. Interim Chair Cornell suggested discussion to continue at the next meeting (Monday, September 16) and called for a motion.

Member Certain moved to table further discussion of the RFA, and discussion of the Comprehensive Needs Assessment DRAFT Scope of Services Framework, until the next meeting. Second by Member Clarke. Call for public comments. Motion carried 5-0.

8. CTAC Gubernatorial Nominees Status Update and General Comments

There are no updates from the Governor's Appointments Office.

9. Call for Public Input

Interim Chair Cornell called for comments from the public.

10. Board Member General Comments

The members of the Trust gave their final comments.

11. Adjournment

Interim Chair Cornell adjourned the meeting at 6:08 pm.

Recorded by:

LaRaven Temoney, Intern

Reviewed by:

Thomas Tonkavich, Liaison

Approved September 16, 2019 with Public Hearing Script Attachment

**CHILDREN'S TRUST OF ALACHUA COUNTY
PUBLIC HEARING SCRIPT**

SEPTEMBER 9, 2019

FIRST PUBLIC HEARING 5:01 PM

FISCAL YEAR 2019-20 MILLAGES AND BUDGETS

I. Introduction to Public Hearing on Children's Trust of Alachua County Fiscal Year 2019-20 Tentative Budget

INTERIM CHAIR:

The Children's Trust of Alachua County convenes the Public Hearing on Fiscal Year 2019-20 Proposed Millage Rates and Tentative Budget as required by Florida Statutes, Chapters 125 and 200 and as advertised in the Truth-in-Millage (TRIM) Notices.

This evening we will take a number of actions related to the adoption of proposed millage rate and tentative budget. The Final Public Hearing on these matters will be held on Monday, September 16, 2019 at 5:01 p.m. in this same location, the Thomas Coward Auditorium at the Alachua County Public Health Department.

I urge you, if you have not already done so, to get a copy of the agenda so you may easily follow the proceedings this evening. Citizen comments will be taken following the overview of the tentative budget by Tommy Crosby, the Assistant County Manager for Budget & Fiscal Services of Alachua County. The Interim Attorney will now present an overview of the Truth-In-Millage Legislation followed by the Assistant County Manager's explanation of the proposed rate.

II. Fiscal Year 2019-20 Proposed Millage Rate and Tentative Budget

A. Overview of Truth-in-Millage Legislation

INTERIM ATTORNEY:

In 1980, the Florida Legislature adopted what is known as the Truth-in-Millage Legislation or TRIM, as it's called. The goal of the legislation was to ensure that taxpayers were advised of the public hearings at which the local taxing authorities' budgets and millage rates were to be considered and adopted. Each year, the Property Appraiser completes an assessment of the value of all property and certifies to each taxing authority the taxable value of the property within its jurisdiction. Each taxing authority then notifies the Property Appraiser of its proposed millage rate, its rolled back rate and the date, time, and place of the public hearing to consider the proposed millage rate and the tentative budget. Once the Property Appraiser receives the information, he sends a notice by first class mail to every taxpayer on the assessment role. The notice contains the information from the taxing authorities as to the proposed millage rate and the time and place of the public hearing. The notice sent to taxpayers is called the TRIM notice. The TRIM notice lists what the taxes were for the prior year, what the taxes will be if the proposed budget changes are made, and what the taxes will be if no budget changes are made. The purpose of the TRIM notice is to provide taxpayers with sufficient basic information to enable them to participate in the public hearing process.

B. Explanation of the Children's Trust of Alachua County's Proposed and Rolled Back Millage Rates

Assistant County Manager for Budget & Fiscal Services:

One of the requirements of the Truth-in-Millage Legislation is to provide information about why proposed millage rates differ from the rolled back millage rates. The

proposed millage for the Children's Trust of Alachua County is 0.5000 mills. Since is the first year of the Children's Trust, there is no rolled-back rate calculation. Rolled back millage rate is defined as "the millage rate, which, exclusive of new construction, additions to structure, deletions, and property added due to geographic boundary changes, will provide the same ad valorem tax revenue for each taxing authority as was levied during the prior year."

The TRIM process requires that a notice of "tax increase" be advertised when the current year proposed aggregate millage rate exceeds the calculated aggregate rolled back millage rate. The aggregate rolled back millage rate is calculated by dividing the prior year estimated property tax revenue by the current year taxable property value, multiplied by 1,000. The current year taxable value does not include new construction. For the 2019 tax year, there is no rolled-back rate calculation. However, since there was no millage levied for the 2018 tax year, a notice of tax increase will be advertised.

C. Overview of Fiscal Year 2019-20 Tentative Budget and of Adjustments made to that Budget

Assistant County Manager for Budget & Fiscal Services:

Mister Chair the total Children's Trust Tentative Budget for fiscal year 2019-20 is \$6,876,820 which is a net increase of \$74,226 compared to the Proposed Budget approved on June 17, 2019. The details of the changes are reflected in the FY20 Tentative Budget included in your agenda packet. A summary of these changes is included in your agenda package as a separate attachment. The adjustments are attributed to the change in Certified Taxable Value from the Property Appraiser.

Mister Chair this concludes my comments on the changes that were made to the tentative budget. I would be happy to answer any questions about the budget at this time.

III. Citizens Comments on Fiscal Year 2019-20 Proposed Millage Rates and Tentative Budget

INTERIM CHAIR:

I would now like to invite citizens to comment on the fiscal year 2019-20 proposed millage rates and tentative budget. Please come forward to either podium if you wish to address the Board. We do request each speaker try to limit his or her comments to 5 minutes. The hearing will continue until everyone who wishes to address the Board has had an opportunity to speak.

Citizen Comments allowed at this time.

INTERIM CHAIR (following all citizen comments):

I will now close the public comment section of this public hearing.

IV. Board's Action on FY 2019-20 Proposed Millage Rates and Tentative Budget

A. Adjustments by Motion to the Fiscal Year 2019-20 Tentative Alachua County Budget

Assistant County Manager for Budget & Fiscal Services:

Mister Chair, the budget document before you, the "FY20 Tentative Budget", includes the changes that were described earlier. Any additional adjustments to this budget can be made by motion at this time.

Children's Trust:

Adjustments adopted by motion (if any adjustments are entertained).

B. Adoption of Resolution Establishing Fiscal Year 2019-20 Proposed Children's Trust Millage Rates

INTERIM CHAIR:

Florida Statutes require the name of the taxing authority, the millage rate to be levied, the rolled-back rate and the percentage change over rolled-back rate be publicly announced. Accordingly, the Children's Trust of Alachua County has determined that a proposed millage rate of 0.5000 mills is necessary to fund the Tentative Children's Trust of Alachua County Budget. Since this is the first year of existence of the taxing authority, no rolled-back rate calculation is required.

Board:

Move Adoption of Resolution 19-04 Establishing FY20 Proposed Children's Trust of Alachua County Millage Rates

C. Adoption of Resolution Adopting Changed Revenue Estimates and the Fiscal Year 2019-20 Tentative General County Budget

Children's Trust:

Move Adoption of Resolution 19-05 Adopting Changed Revenue Estimates and the FY20 Tentative Children's Trust of Alachua County Budget

V. Conclusion of Public Hearing

INTERIM CHAIR:

This concludes the Tentative Budget Hearing.