

Children's Trust of Alachua County

Monday, August 5, 2019 | 4:00 pm | Alachua County Administration Building
(John R. "Jack" Durrance Auditorium)

Members Present: Ken Cornell, Alachua County Commissioner (Interim Chair); Tina Certain, Alachua County School Board Member (Interim Treasurer); Karen Clarke, Alachua County School Superintendent; Cheryl Twombly, DCF Community Development Administration

Staff Present: Carl Smart, Assistant County Manager for Public Safety and Community Support Services; Robert Swain, Senior Assistant County Attorney; Claudia Tuck, Community Support Services Director; Tom Tonkavich, Community Support Services Assistant Director

1. Call To Order

Interim Chair Cornell called the meeting to order at 4:01 pm.

2. Agenda Review, Revision and Approval (Including Approval of Consent Agenda Items)

Interim Chair Cornell called for a motion to approve the agenda and the 2 items from the consent agenda, including the last meeting's minutes and the Alachua County BoCC Chair Letter regarding a joint meeting.

Member Certain moved to adopt the agenda and approve items on the consent agenda. Second by Cheryl Twombly. Call for public input. Motion carried 4-0.

3. Update on Executive Director Hiring Process

Tom Tonkavich introduced the Executive Director Job Description. Member Clarke and Human Resources Director Heather Akpan have met several times in order to revise and finalize the job description pending further input from the Trust. Member Clarke briefly discussed the development of the job description and Job Assessment Tool (JAT) noting that the JAT will be further revised once the job description is approved. Interim Chair Cornell called for comments, which were given by given by members of the Trust, gubernatorial nominees and the public.

Member Certain moved to adopt the amended job description to include under "Preferred Experience, Knowledge, Skills, and Abilities" the phrase "Experience advocating for children, youth, and families especially members of marginalized and vulnerable populations". Second by Member Twombly. Call for public input. Motion carried 4-0.

4. YDRPP Research Statement – "Investing in System-Wide Care for Alachua County Youth"

Mr. Tonkavich provided members with a brief background on YDRPP and noted Dr. Diedre Houchen, Lead for YDRPP, would make a presentation on its findings and recommendations. Dr. Houchen introduced her team and presented information on the collaboration with the BOOST Alliance. Dr. Houchen and Dr. Christine Wegner presented

on the work of their group, which focuses on the needs of Alachua County youth and what services are provided to them during out-of-school hours. They also presented a list of next steps. Interim Chair Cornell called for comments, which were given by the presenters, Trust members, gubernatorial nominees and the public.

5. Staff Analysis of Various Recently Completed Children's Needs Assessments

Mr. Tonkavich provided a summary analysis of the recently completed needs assessments. The analysis included study summaries from Well Florida, Inc., the Children's Services Advisory Board, City of Gainesville Parks, Recreation and Cultural Affairs and others. Members discussed how to move forward with a request for proposals to develop a more comprehensive 6-18 year old needs assessment and an update to the birth to age 5 assessment. Additionally, members discussed how to move forward with a one year funding plan. After discussion it was agreed to separate these as two issues.

Member Certain moved that staff bring back a Request for Proposals (RFP) for a comprehensive needs assessment for birth to age 18, utilizing existing information and assessments. Second by Member Clarke. Call for public input. Motion carried 4-0.

Members discussed developing a one year funding plan until the Trust can more fully develop its longer term outcomes. This plan can incorporate programming consistent with Florida Statute.

Member Certain moved to direct staff to bring back a process for receiving one year funding requests that would address the four overarching needs addressed in Florida Statute, preventive, developmental, treatment, and rehabilitative services for Providers for ages 6 through 18 for Fiscal Year 2019-20. Second Member Clarke. Call for public input. Motion carried 4-0.

6. Interlocal Agreement for Administrative Services

Todd Hutchinson, Finance Director for Clerk of Court, informed members that the Board of County Commissioners have approved the agreement in draft form. He also noted that page 3 of the agreement needs slight revision in the Notices Section to update the address for the Interim Treasurer.

Member Certain moved the staff recommendation to enter into the agreement with the changes noted and authorize the Interim Chair to sign it subject to legal approval to form. Second by Member Twombly. Call for comment. Motion carried 4-0.

7. Florida Children's Council August 2019 Board Meeting Report

Mr. Tonkavich attended the last Florida Children's Council (FCC) meeting on July 30, 2019, where the Council approved the CTAC membership into the FCC. The Council approved a new tier structure for membership dues, operating budget and tentative legislative agenda. The next meeting will be scheduled for November 3-5, 2019.

Interim Chair Cornell called for a motion to designate a staff liaison for FCC meetings.

Member Certain moved to designate Mr. Tonkavich to attend future FCC Board meetings with authority to act on behalf of the Children's Trust of Alachua County. Second by Member Clarke. Call for public input. Motion carried 4-0.

8. CTAC Gubernatorial Nominees Status Update and General Comments

Ms. Tuck informed Members there are no updates from the Gubernatorial Office.

9. Call for Public Input

Interim Chair Cornell called for comments from the public.

10. Board Member General Comments

The members of the Trust gave their final comments.

11. Adjournment

Interim Chair Cornell adjourned the meeting at 6:32pm.

Recorded by:

LaRaven Temoney, Intern

Reviewed by:

Thomas Tonkavich, Liaison

Approved August 19, 2019