

Children's Trust of Alachua County

Monday, April 29, 2019 | 4:00 pm | Alachua County Administration Building

Members Present: Ken Cornell, Alachua County Commissioner; Honorable Susanne Wilson-Bullard, Circuit Judge; Tina Certain, Alachua County School Board Member; Karen Clarke, Alachua County School Superintendent; Cheryl Twombly, DCF Community Development Administration

Staff Present: Carl Smart, Assistant County Manager for Public Safety and Community Support Service; Bob Swain, Senior Assistant County Attorney; Claudia Tuck, Community Support Services Director; Tom Tonkavich, Community Support Services Assistant Director.

1. Call To Order:

Interim Chair Ken Cornell called the meeting to order at 4:00 pm.

2. Agenda Review, Revision and Approval:

Interim Chair Ken Cornell reviewed the agenda with members.

The Honorable Susanne Wilson-Bullard moved to adopt the agenda. Second by Member Karen Clarke. Call for public input. Motion carried 5-0.

3. Approval of April 15, 2019 Meeting Minutes:

Interim Chair Ken Cornell asked that the draft minutes be revised, last sentence of #7. Administrative functions to reflect that the Trust budget, once adopted goes into effect on October 1, 2019 and to strikethrough the last sentence.

Superintendent Karen Clarke moved the approval the meeting minutes with revision. Second by Member Tina Certain. Call for public input. Motion carried 5-0.

4. Representatives from the Children's Services Councils of St. Lucie and Martin County:

Dave Heaton, Executive Director of the Martin County CSC presented information to members on the staffing and Inter local contract provisions including administration and procurement. Sean Boyle, the Executive Director of the St. Lucie County CSC provided similar information to the members. Both Executive Directors also provided answers to member's questions as well as those posed by some of the 15 nominees.

5. Florida Children's Council Presentation:

Matt Guse, CEO of the Florida Children's Council presented information about benefits of membership in the Council and its recent accomplishments. Staff noted the Council has been very helpful in providing information gathered from the other CSC's as well as the status of gubernatorial appointments.

6. Information Received from Other CSC's:

Carl Smart, Assistant County Manager advised members that staff worked with the Florida Children's Council (FCC) to obtain a lot of information from other CSC's. Staff developed a list of questions and topics areas which the FCC sent out to all of the CSC's. Many of the CSC's responded and those responses are included in the back-up materials.

7. List of Data Sources Provided for CTAC Review

Carl Smart, Assistant County Manager informed members that as previously requested, stakeholders were asked to provide information on other data sources and needs assessments that would be of interest to Trust members. Staff received a large number of suggested sources. As the list is too extensive to compile in total, staff developed a table that provides the Title, Source, Target Population, and Type of Report for each data set and report. There is also a column that notes whether the data/report was used in the CSAB Gap Analysis.

8. Initial Budget Discussion and Workshop:

Carl Smart, Assistant County Manager provided members with a brief update on the status of budget development. He noted, the Clerk's Office is working on an Inter local agreement for administrative functions including the associated costs. It was also noted that Members need to make a number of critical discussions regarding the budget including the amount of millage to levy by July 1st. Members discussed and agreed that the next meeting would be held in a workshop format at the Health Department Auditorium to focus discussion on budget development. Members were also asked to plan on extending the duration of the meeting.

9. Trust Member Administrative and Public Communications:

Carl Smart, Assistant County Manager and Claudia Tuck, Director provided members with information about the need for Trust members to have a communication system with the public. This system needs to include individual and group email communications with members. It was noted that the trust has an Internet presence as it is part of the Community Support Services web-site. Virgilio Vensamoye, Network Manager provided members with some information about possible options to meet the need for public access and communication. He recommended that both functions, email and web-site be kept together.

The Honorable Susanne Wilson-Bullard moved to direct staff to bring back a more fully developed recommendation for both email and web-site presence of the Trust and Trust members. Second by Member Tina Certain. Call for public input. Motion carried 5-0.

10. Call for Public Input:

Interim Chair Ken Cornell called for general public comment. Public comment received.

11. CTAC Gubernatorial Nominees General Comments:

Interim Chair Ken Cornell called for any general comments from the gubernatorial nominees.

12. Board Member General Comments:

Interim Chair Ken Cornell called for any general comments from Trust members.

13. Adjournment:

Interim Chair Ken Cornell adjourned the meeting at 6:18 pm.

Recorded by,

Approval of April 29, 2019 Meeting Minutes

As an item on the May 20, 2019 Consent Agenda, the draft meeting minutes were approved as presented.

Thomas Tonkavich
Liaison