



Monday June 1, 2020

4:00 PM

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Item:

Consent Agenda

Requested Action:

The Trust is asked to approve the consent agenda

Background:

Any member of the Trust or public may ask that an item be moved from the Consent Agenda to the Regular Agenda. Consent Agenda items will not be discussed unless moved to the Regular Agenda.

Attachments:

- Approval of the May 18, 2020 Regular Trust Meeting Minutes
- Technical Advisory Committee May 8, 2020 Minutes

Programmatic Impact:

None

Fiscal Impact:

None

Recommendation:

Staff recommends approval

Children's Trust of Alachua County

Mon., May 18, 2020 | 4:00 pm

(Via Zoom Meeting)

Members Present: Lee Pinkoson, Ken Cornell, Honorable Susanne Wilson-Bullard; Tina Certain, Cheryl Twombly, Dr Patricia Snyder, Karen Cole-Smith, Karen Clarke (late)

Absent Dr. Nancy Hardt

Staff Present: Colin Murphy, Executive Director of the Children's Trust of Alachua County; Robert Swain, Senior Assistant County Attorney;

1. Call To Order

Chair Pinkoson called the meeting to order at 4:01 pm.

2. Roll Call

Chair Pinkoson called the roll. Members Certain, Cole-Smith, Cornell, Labarta, Snyder, Twombly, Wilson-Bullard, and Pinkoson responded "present".

Dr. Hardt and Karen Clarke were absent.

3. Agenda Review, Revision and Approval

Chair Pinkoson asked that the April 2020 CTAC Transactions Report be moved from the "For Your Information" section of the agenda to the "Consent Agenda"

Member Cornell moved to approve the agenda. Second by Member Labarta. Members polled by roll call; motion passed unanimously.

4. Consent Agenda

Chair Pinkoson noted that the "Chat" from the April 27th Zoom meeting has been added to the minutes.

Member Cornell moved to approve the consent agenda. Second by Member Certain. Members polled by roll call; motion passed unanimously.

5. Executive Director Report

Director Murphy introduced Jennifer Rivers as the Finance and Administration Manager. Director Murphy said that the meetings in June will be devoted primarily to the FY21 budget and preparing for the TRIM process. He said that the remainder of his report was submitted in writing and that he would answer any questions.

Member Certain asked how the Trust would handle amending contact when programs changed their scope of service. Members discussed various scenarios. The consensus was that changes to contracts that resulted in a change of scope would need to come back to the Trust.

6. Update from the Technical Advisory Committee

Director Murphy gave an overview of Results Based Accountability

Dr. Herman Knopf gave a status report of the Technical Advisory Committee and next steps.

Trust members discussed priority results areas, qualitative information, next steps once the final report is presented.

Member Clarke joined the meeting.

7. FY 2021 Budget

Trust members discussed the FY21 budget. Director Murphy asked the Trust for direction as to the millage rate to use to be discussed in June. Commissioner Cornell recommended presenting a preliminary TRIM of .5 mills. Dr. Labarta agreed with Commissioner Cornell. Commissioner Cornell pointed out that the tentative millage rate can always be adjusted down, but it cannot be adjusted upward. Chair Pinkoson expressed concern with a .5 millage rate. He suggested a rollback rate given the economic situation in order to be in sync with the current circumstances. Trust Members had additional discussion concerning the millage rate.

Member Labarta moved to direct the Executive Director to prepare a budget with a TRIM of .5 mills. Second by Member Cornell. Members polled by roll call; motion passed 8-1. Chair Pinkoson dissented.

8. Lease Agreement – 802 NW 5th Ave

Member Cornell moved to the lease agreement for the property at 802 NW 5th Ave. Seconded by Member Certain.

Chair Pinkoson said that he would like the lease to not hold the Trust liable for plumbing replacement. Director Murphy said that he would work with the county attorney and the owner to develop some acceptable language.

Members polled by roll call; motion passed unanimously.

9. Program Funding Policy No 2 – Budget Amendments

Director Murphy explained the opportunity to claim federal matching funds through DCF.

Member Cornell motioned to approve Program Funding Policy No. 2. Seconded by Member Clarke. Members polled by roll call; motion passed unanimously.

10. For Information Only

Director Murphy said that there were several items for informational purposes only.

11. Call for Public Input

Chair Pinkoson called for comments from the public. Angela Terrell of Star Theatre commented about presenting to the Trust and asked when to expect payment from the Trust.

Addison Staples asked about future funding.

12. Board Member General Comments

Member Certain asked if public comments would be taken prior to votes in the future. Chair Pinkoson said that he inadvertently left off the public comments during those sections of the meeting. County Attorney Bob Swain said that public comments at the end of the meeting meet the legal requirements.

Commissioner Cornell gave an overview on the County Commission's CAPP discussion. He said that CAPP's focus will move towards food and shelter.

Trust members discussed coordinating funding with multiple entities.

13. Adjournment

Chair Pinkoson adjourned the meeting at 5:48 pm.

00:31:49 marrel: Can I get a copy of the charts u used today. We have loads of data coming in on our grant and we can format based on your charts

00:35:41 Colin Murphy:yes.

00:36:15 Patricia Snyder: Thank you for providing the context, Colin. It was incredibly helpful.

Children's Trust of Alachua County
Technical Advisory Committee Meeting

May 8, 2020 | 1:00 pm |
(via Zoom Meeting)

Members Present: Dr. Herman Knopf, Dr. Naima Brown, Dr. Maggie Labarta, Dr Pat Snyder, Jeff Feller, Patty Carroll, Dr. Kate Fogarty (late)

Staff Present Colin Murphy, Executive Director, Children's Trust of Alachua County

Other: Maya Schreiber – grad student (UF Anita Zucker Center), Dr. Karen Cole-Smith, Trust Member

1. Call to Order

Dr. Knopf called the meeting to order at 1:00pm

2. Approval of the Minutes

Dr. Knopf asked for a motion to approve the minutes from the April 24, 2020 Technical Advisory Committee Meeting and the April 29, 2020 Special Meeting of the Technical Advisory Committee.

**Motion was made by Dr. Labarta to approve the minutes. Second by Dr. Naima Brown.
Motion passed 7-0.**

Dr. Kate Fogarty joined the meeting.

3. Draft Report

Dr. Knopf reviewed the draft report. Dr. Knopf also reviewed the data from *Florida Charts* from the Department of Health for Alachua County.

4. Discussion of Draft Report and Indicators

Dr. Labarta said that the Florida Charts had interesting data that helped tell the story behind the story.

Trust member Dr. Karen Cole-Smith said the committee should be clear what it means to be part of a vulnerable population. She asked what it meant for children to be able to regulate emotion and behavior as an indicator.

Dr. Knopf said that this data would possibly be reported from parents and teachers and measure whether or not children are able to act in socially appropriate ways.

Dr. Labarta said that Florida Charts did not have indicators that she thought were good measures for social and emotional indicators.

Dr. Sherry Kitchens (public) said that social and emotional development has not been measured community-wide. She suggested that this become a new data point.

Dr. Labarta said that EPDST screenings may provide the opportunity to collect this data. Dr. Knopf asked for suggestions for next steps.

Dr. Brown said that she thought the group should give feedback and discuss at the next meeting. Dr. Labarta agreed.

Dr. Snyder suggested references from where the data was available, especially the new data from Florida Charts.

Consensus was to give an update at the May 18th meeting, collect feedback and give the Trust a final report at an upcoming meeting.

5. Public Comment

There were no additional public comments

6. Adjournment

Meeting adjourned at 2:21 pm.

Technical Advisory Committee to the Children's Trust of Alachua County

Report to inform the Children's Trust of Alachua County on the current state of child and family well-being data and to provide recommendations for the upcoming Strengths and Needs Assessment.

5-22-2020

Charge for the Technical Advisory Committee from the Children's Trust of Alachua County

The Technical Advisory Committee to the Children's Trust of Alachua County (CTAC) is charged with providing support to the Children's Trust of Alachua County's future Strengths and Needs Assessment of Alachua County children ages birth to eighteen by synthesizing existing reports to identify (1) existing data and information that can and should be used in identifying community strengths and needs and (2) important areas currently lacking comprehensive information that need additional data collection.

In consultation with the Executive Director, the Committee will prepare a short report of key findings regarding child and family well-being drawn from the synthesis of existing county focused reports and provide recommendations to the CTAC regarding additional data and community perspectives that should be included in future data collection for community strengths and needs assessments.

A quorum of the Technical Advisory Committee shall include no less than four (4) members present and voting.

The report shall be presented to the CTAC at the April 27, 2020 Trust meeting.

APPROVED THIS 17TH DAY OF FEBRUARY, 2020

Lee Pittman
Lee Pittman, Chair

Committee Members

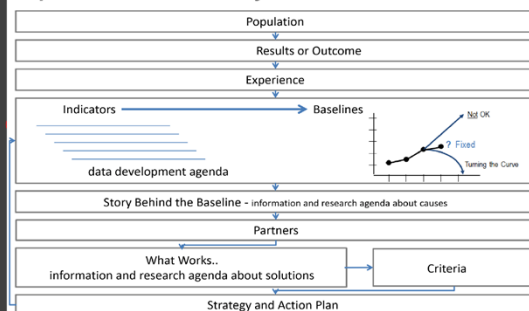
- Herman Knopf, Chair, UF Anita Zucker Center
- Patricia Snyder*, UF Anita Zucker Center
- Maureen Conroy, UF Anita Zucker Center
- Diedre Houchen, UF Center for the Study of Race & Race Relations
- Maggie Labarta*, Children's Trust Board
- Matthew Gurka, UF Institute for Child Health Policy
- Chris Busey, UF College of Education
- Naima Brown, Santa Fe College Student Affairs
- Patricia Carroll, Partnership for Strong Families
- Roger Dolz, Alachua County Health Department
- Kate Fogarty, UF Department of Family, Youth, and Communities Science
- Rosana Resende, UF Center for Latin American Studies
- Jeff Feller, WellFlorida
- Mae Quinn, UF Levin College of Law
- Carol Ruth, Partnership for Strong Families

* Member, Children's Trust of Alachua County Board of Directors

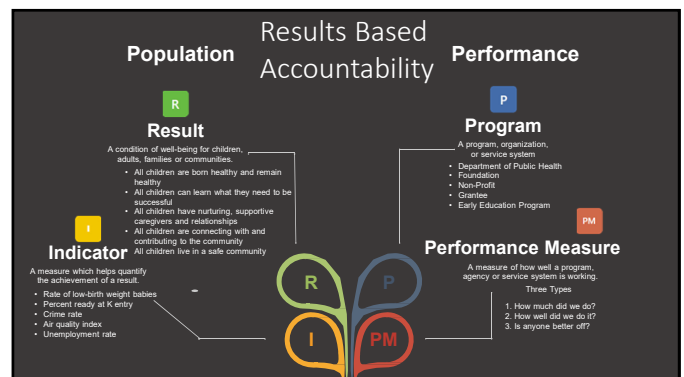
Additional Support

- Colin Murphy, Children's Trust of Alachua County
- Cindy Bishop, Alachua County Staff
- Maya Schreiber, UF Anita Zucker Center

Population Accountability – from words to actions



From Results-Based Accountability™ as presented in the book *Trying Hard Is Not Good Enough* by Mark Friedman



Activities

- Bi-monthly meetings to discuss and identify meaningful indicators that could be used by the Children's Trust Board of Directors to understand the overall wellbeing of children and families in Alachua County.
- Collected and prepared available data for presentation.

Results Recommended by the Committee

Children in Alachua County are Effectively Supported If...

- 1) All children are born healthy and remain healthy.
- 2) All children can learn what they need to be successful.
- 3) All children have nurturing, supportive caregivers and relationships.
- 4) All children are connecting with and contributing to the community.
- 5) All children live in a safe community.

Florida Department of Health Resources

For Long-Term Indicator Tracking

The following report will recommend indicators to track over the upcoming years to understand children's well-being in Alachua County.

Existing resources produced yearly can be used to help track many of these recommended indicators:

- Child Health Status Profile
- School Aged Child and Adolescent Profile

* Will indicate which measures have a corresponding measure on a DOH profile that can be used to track yearly progress. The DOH profiles include a performance rating for each indicator reflected in quartiles (1st Quartile is good, 4th Quartile is bad). Current county performance in these quartiles will be displayed on graphs when available.

All children are born healthy and remain healthy.

Indicators

Childhood Span

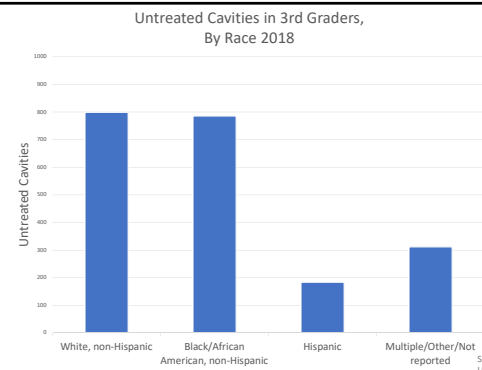
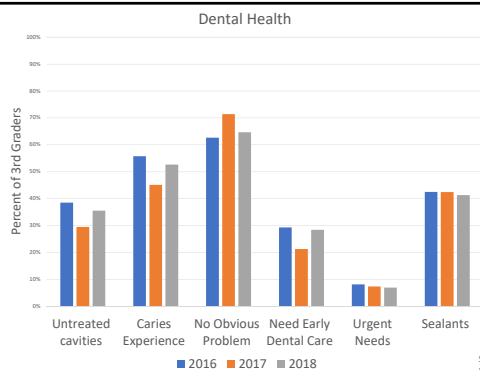
- Dental: Untreated Cavities, Caries Experience, Sealants, Need Early Dental Care
- Insured Children*

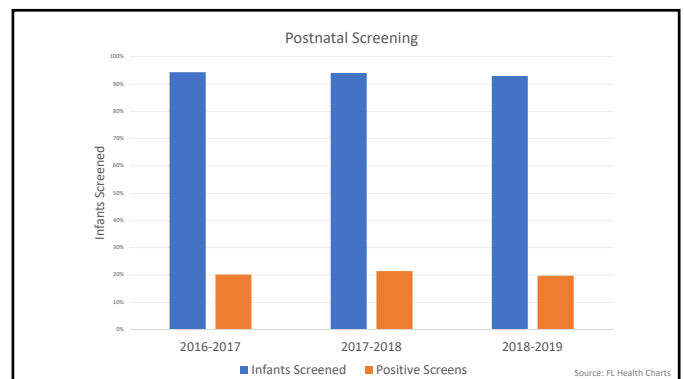
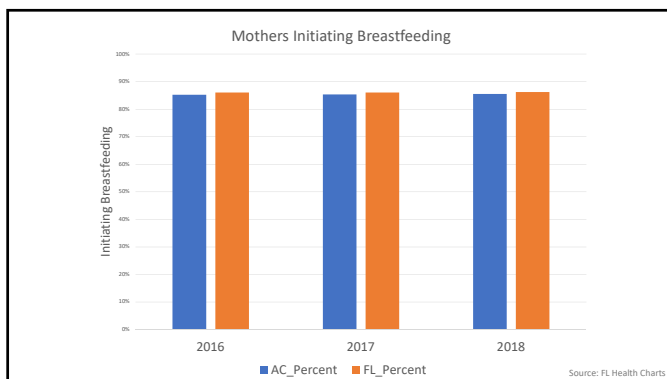
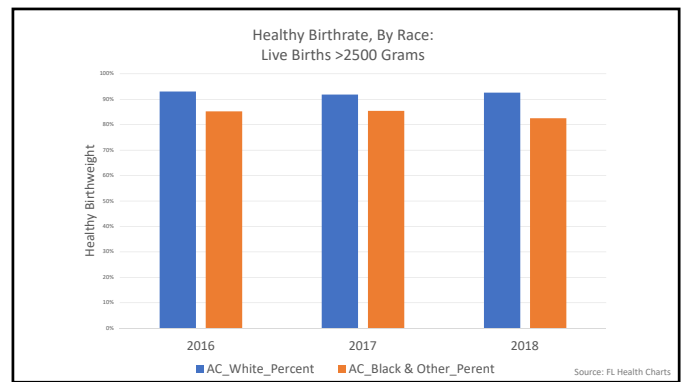
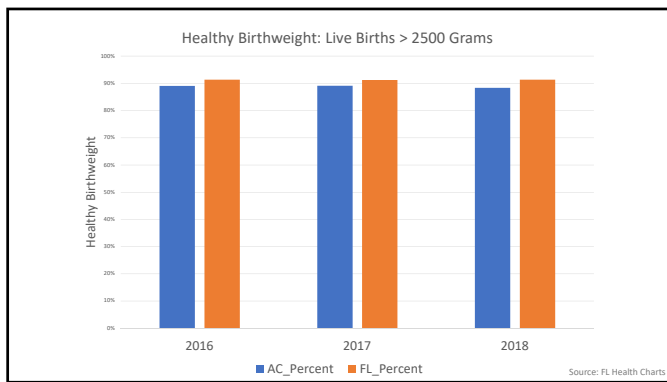
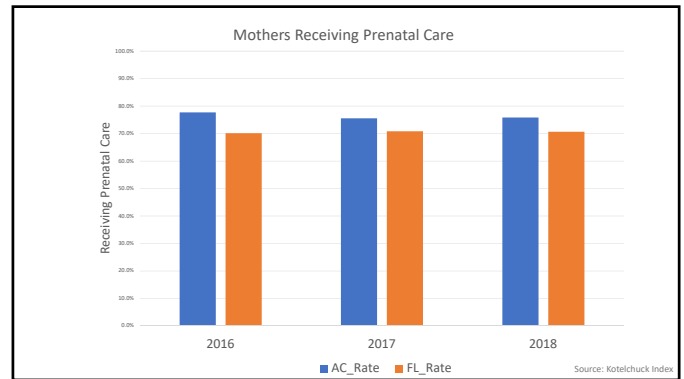
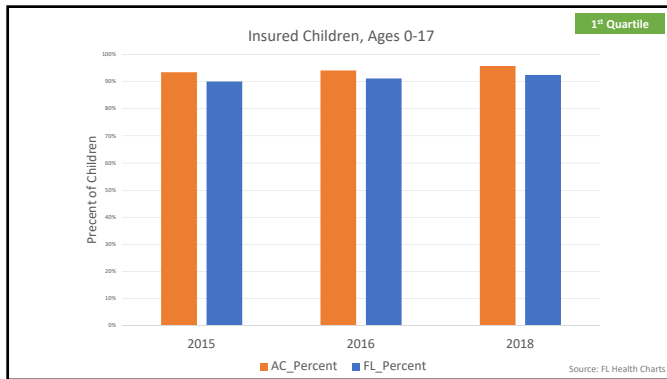
Peri/Prenatal

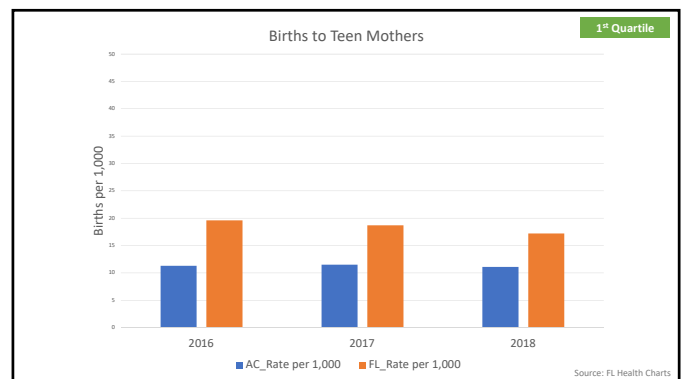
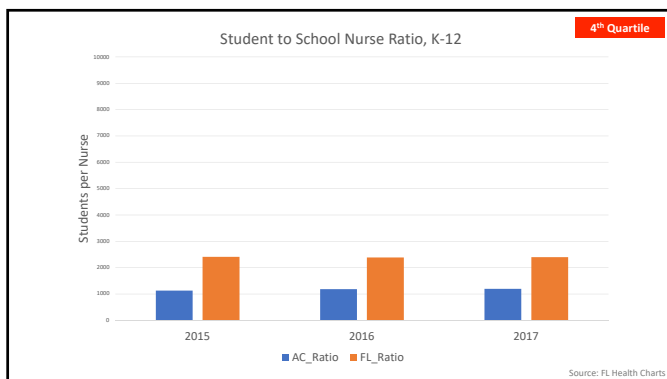
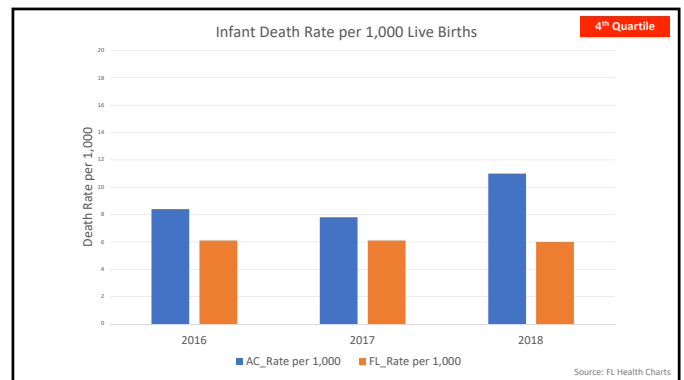
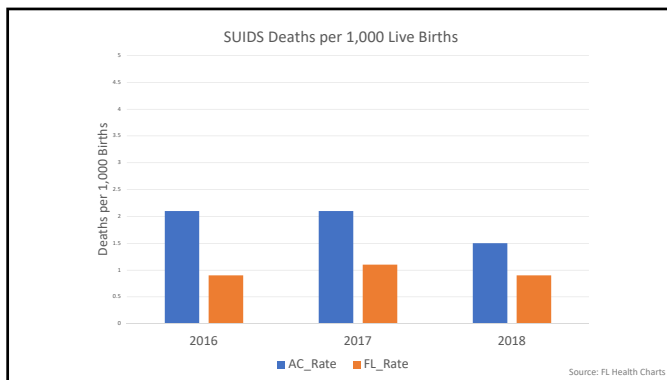
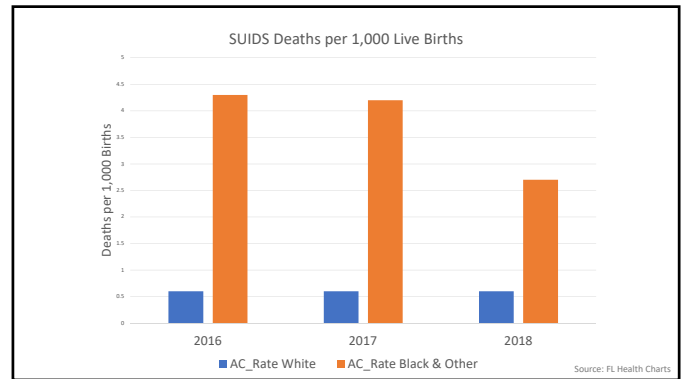
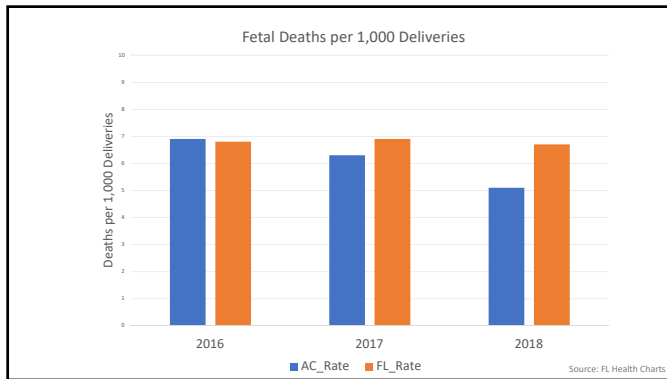
- Mothers receiving prenatal care*
- Healthy Birthweight
- Mothers initiating Breastfeeding
- Postnatal screening
- Fetal Deaths
- SUIDS Deaths
- Infant Deaths*

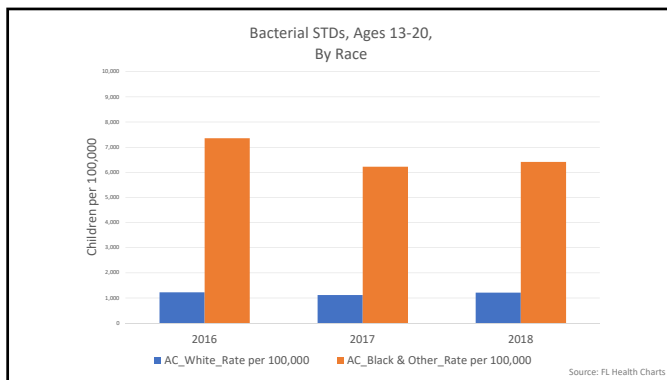
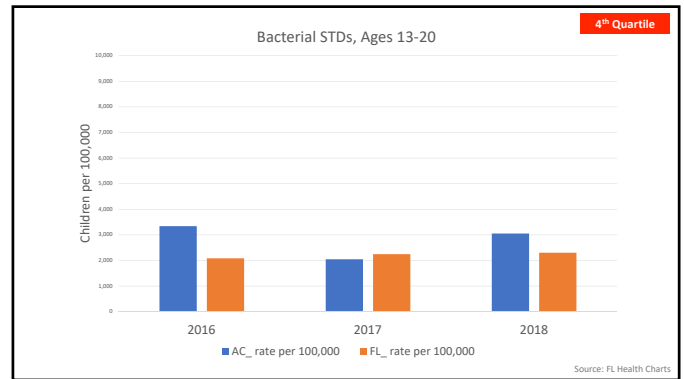
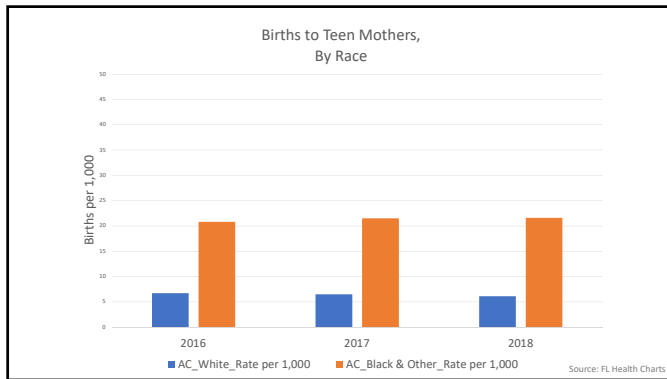
School Age

- Children with access to a school nurse*
- Teen mothers*
- Sexually Transmitted Diseases (STDs)*









All children are born healthy and remain healthy. *Data we would like*

- Children can regulate emotions and behavior
- Number of children referred to mental health
- Children with access to necessary mental health services
- Schools offering PE or period of physical activity to all students
- Pre-K children who can self regulate and communicate their feelings/emotions
- Children who are a healthy weight
- Physical activity available to youth during out of school programs

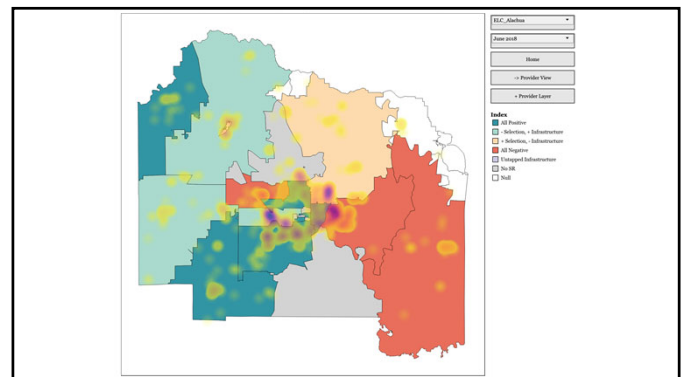
All children can learn what they need to be successful. *Indicators*

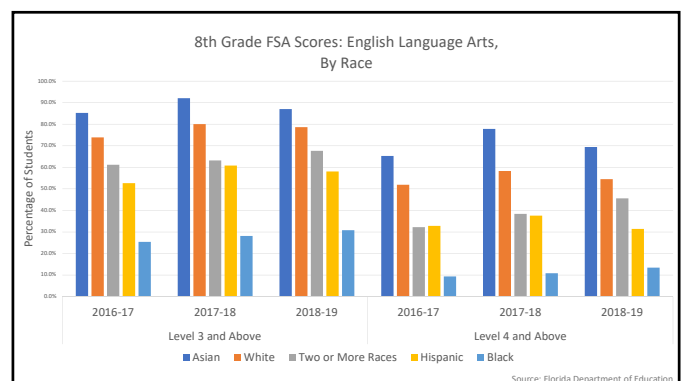
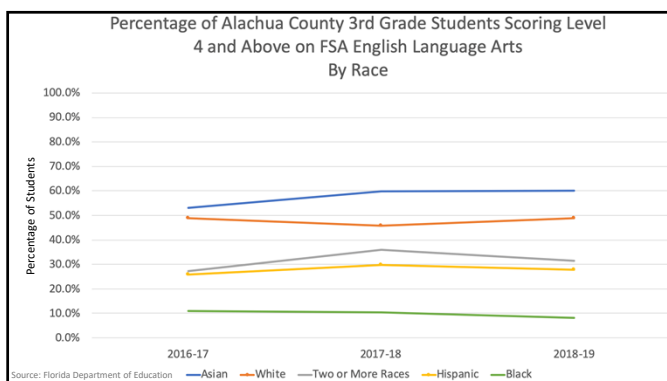
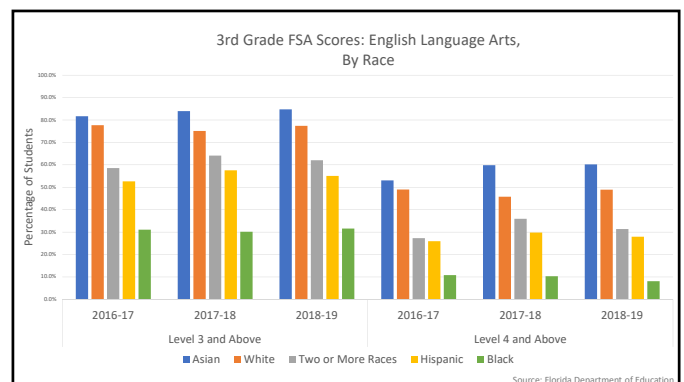
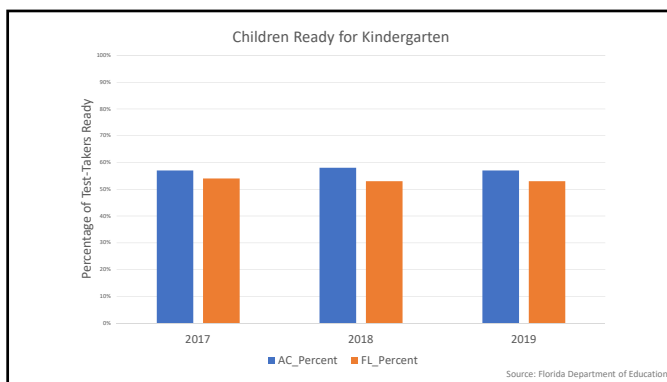
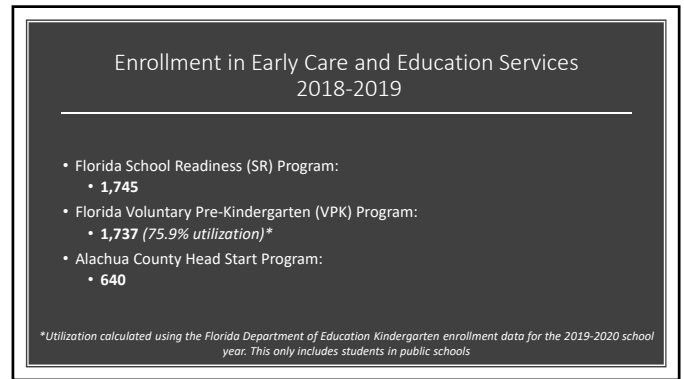
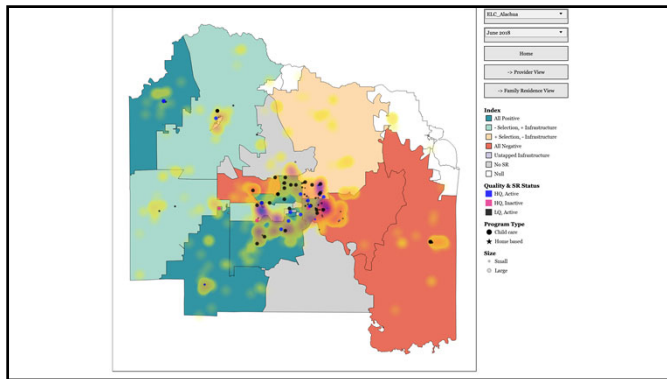
Early Childhood

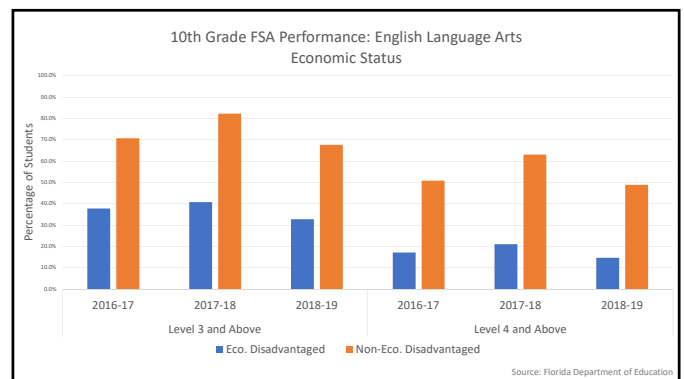
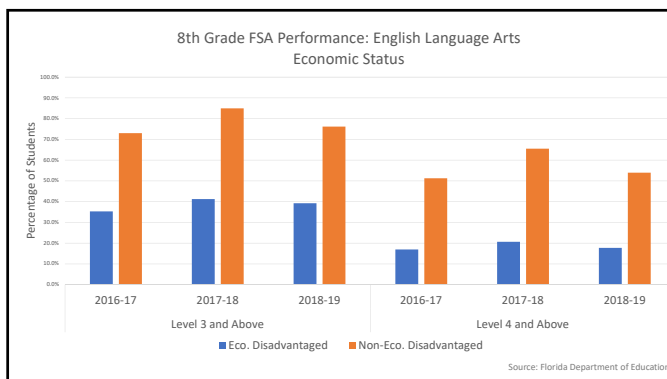
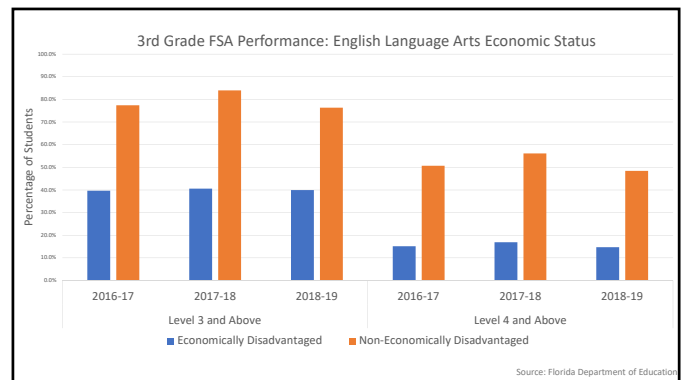
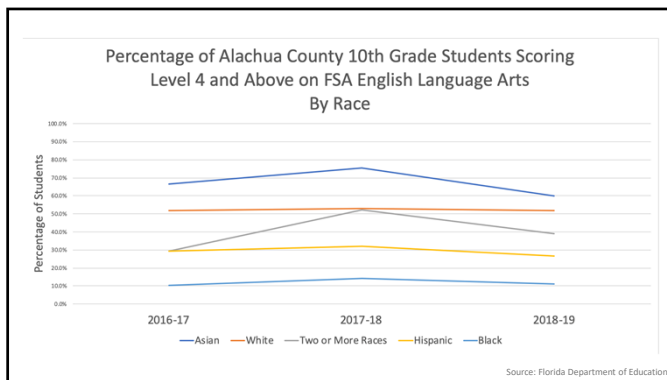
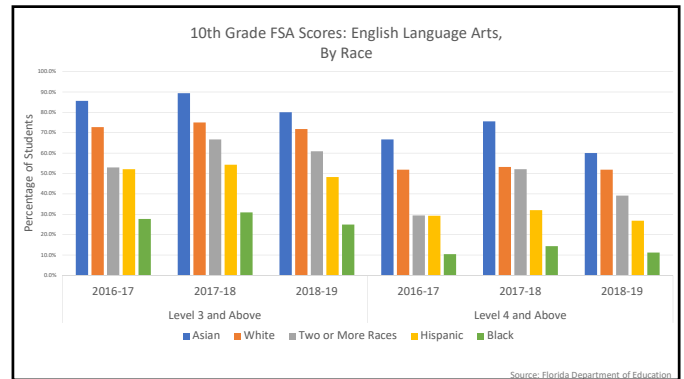
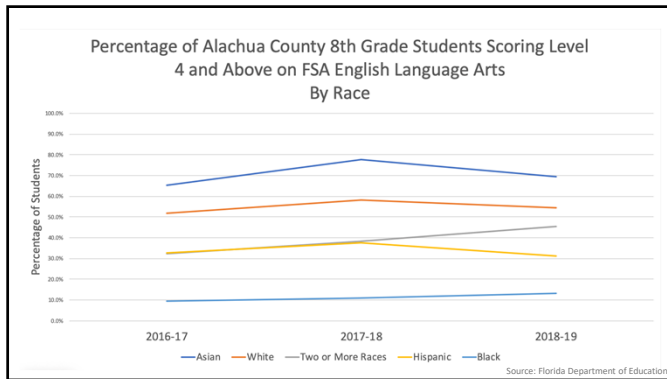
- Childcare accessibility
- Children enrolled in Voluntary Pre-Kindergarten (VPK)
- Children enrolled in Florida School Readiness (SR) Program
- Kindergarten readiness rate

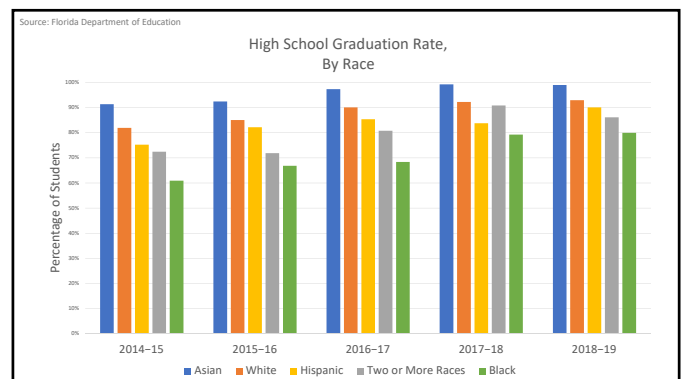
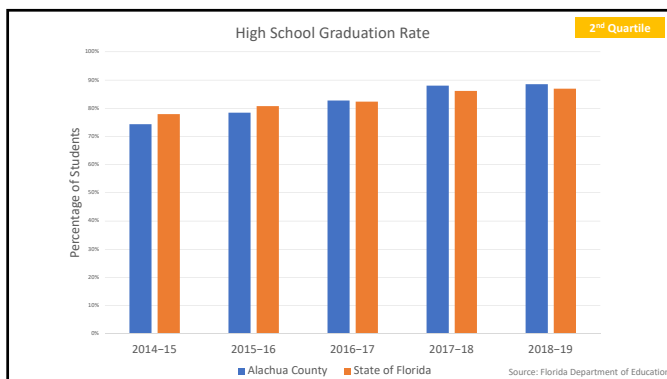
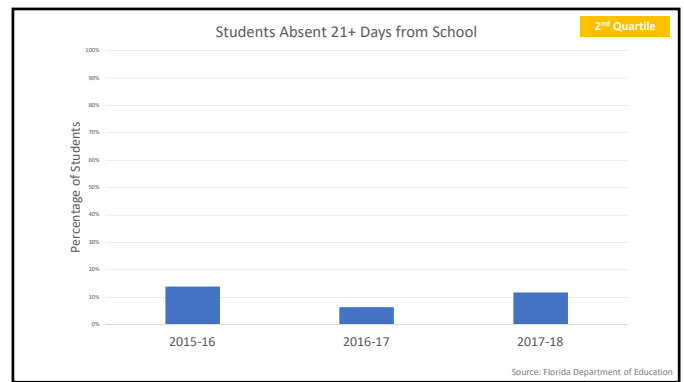
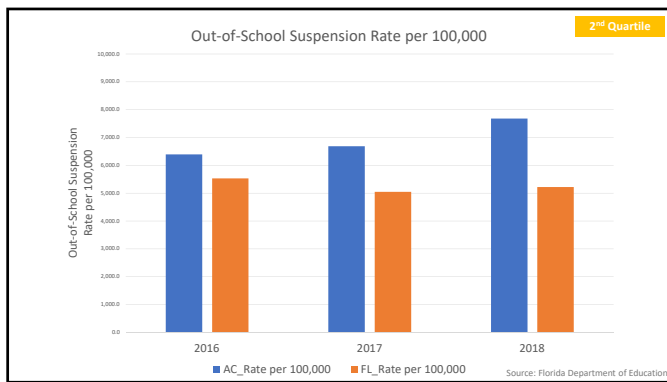
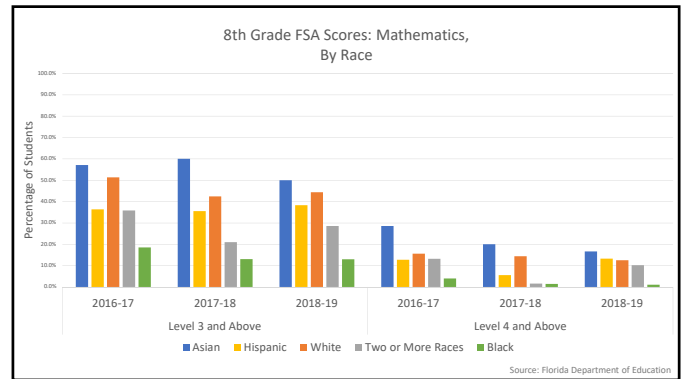
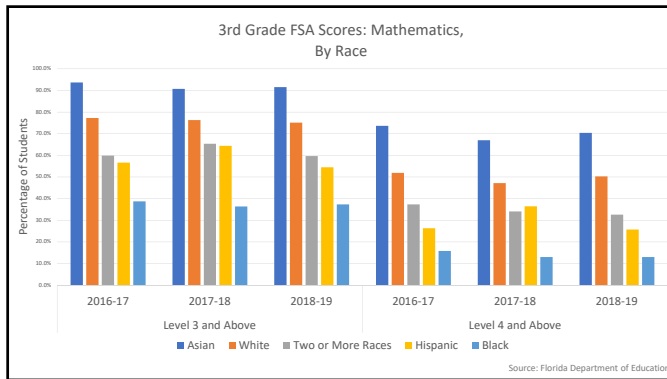
School Age

- FSA ELA: 3rd, 8th, 10th Grades
- FSA Mathematics: 3rd, 8th Grades
- Out of School Suspensions K-12*
- Students absent 21+ Days from School*
- High School graduation rates*









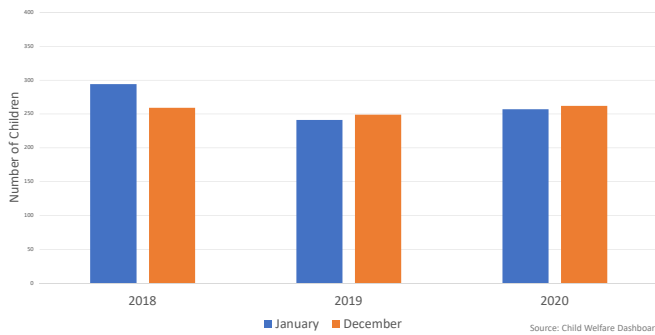
All children can learn what they need to be successful. *Data we would like*

- Social skill measure for elementary, middle, and high school children
- Post graduation outcomes (College, Vocational Program, Employment, Military Service)
- Community wide (including private schools) risk and resilience survey, Florida Tobacco Survey, Florida Substance Abuse Survey

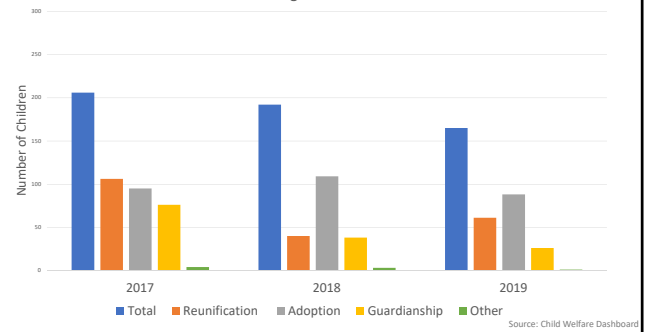
All children have nurturing, supportive caregivers and relationships. *Indicators*

- Child Welfare System
 - Children entering out-of-home care
 - Children in out-of-home care
 - Children exiting out-of-home care
 - Children in foster care*
 - Children receiving in-home care
 - Children experiencing verified maltreatment
 - Child intakes (Information collection and assessment for allegation from the Florida Abuse Hotline)
 - Children experiencing child abuse, ages 5-11*
 - Children experiencing sexual violence, ages 5-11*
 - Children re-entering care within 12 months
 - Caseworker ratio
- Births to mothers without High School degree, 19 or older

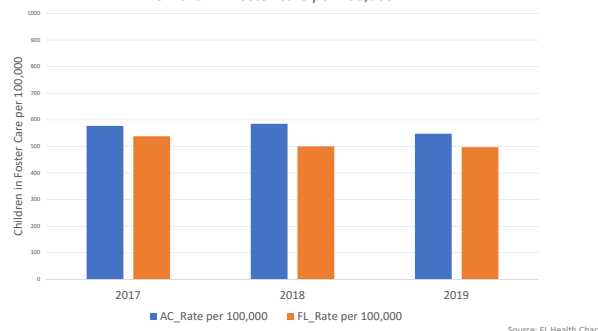
Children in Out-of-Home Care



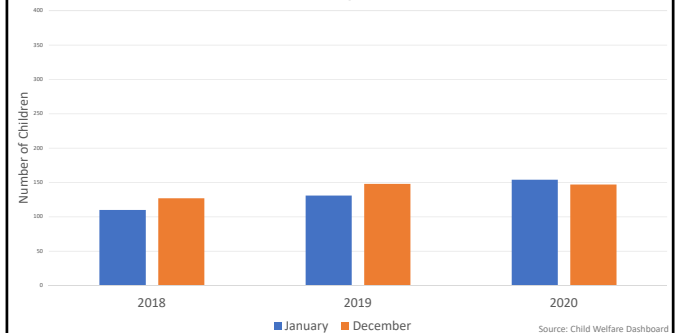
Children Exiting Out-of-Home Care

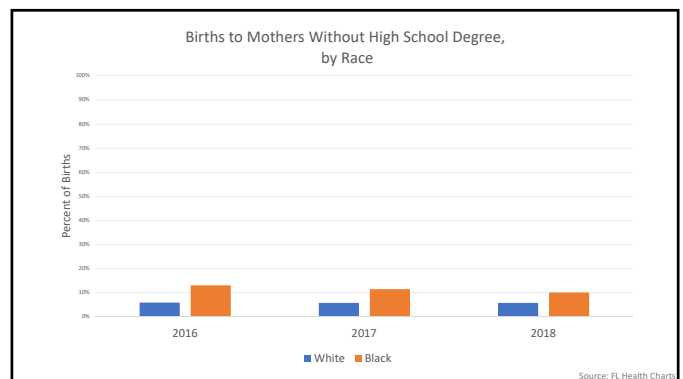
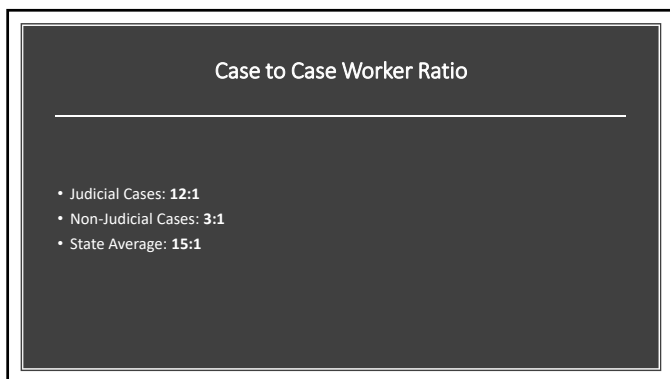
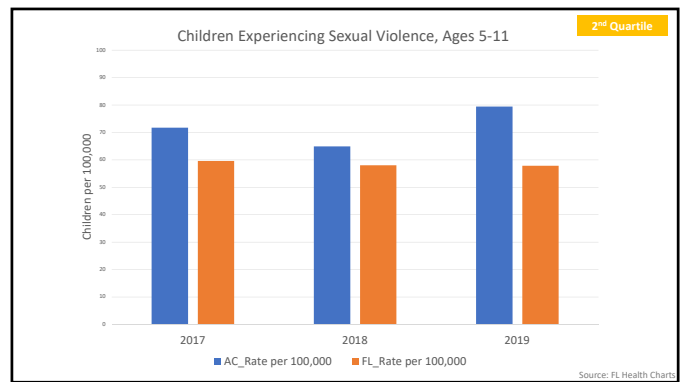
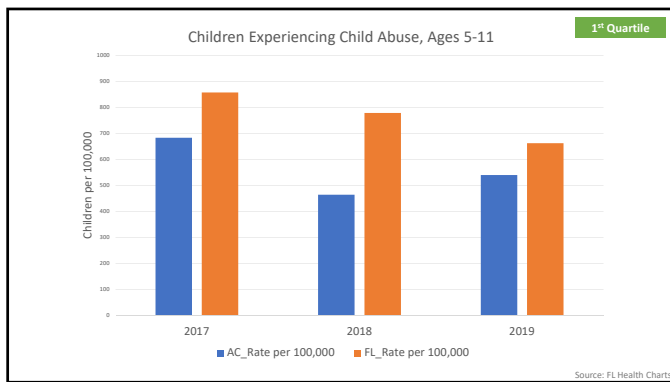
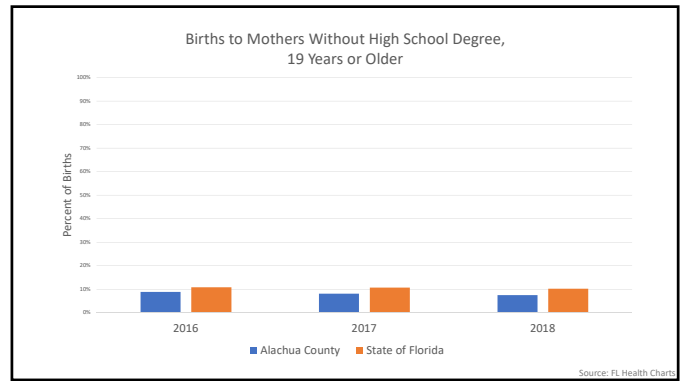
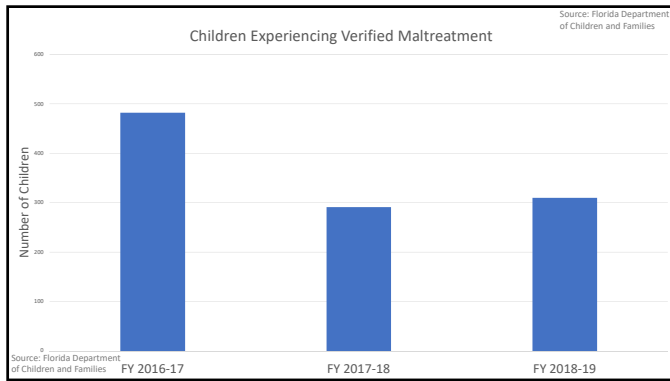


Children in Foster Care per 100,000



Children Receiving In-Home Care





All children have nurturing, supportive caregivers and relationships.

Data we would like

- Children moving from in-home to out-of-home care
- Youth with incarcerated or court-involved parents
- Percent of children referred for behavioral problems or significant emotional distress

All children are connecting with and contributing to the community.

Indicators

- No indicators currently available.

All children are connecting with and contributing to the community.

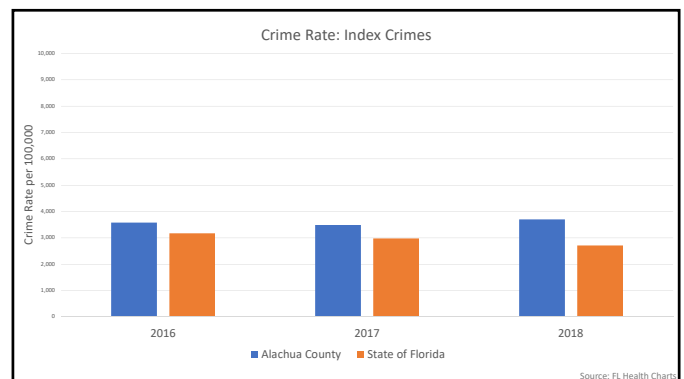
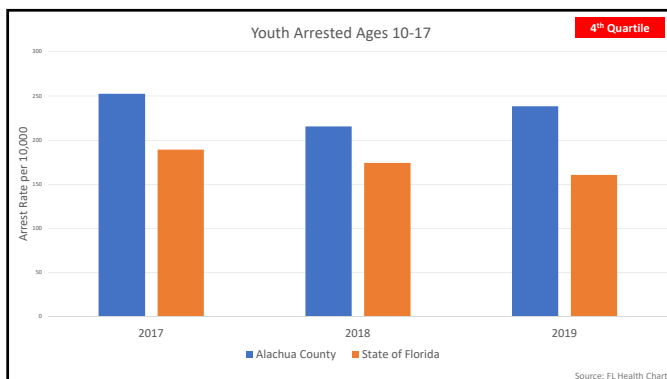
Data we would like

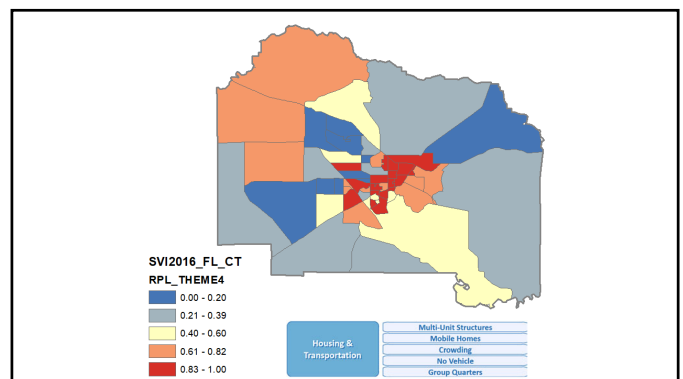
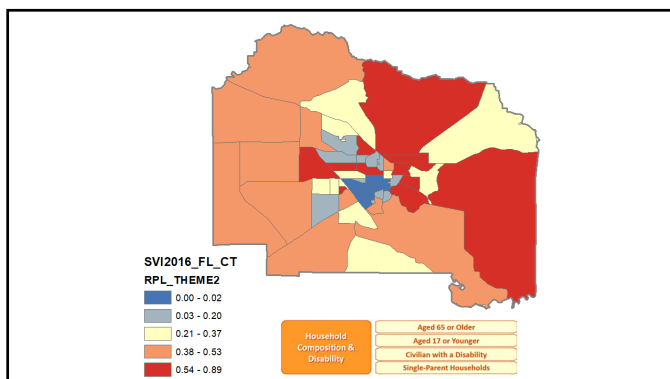
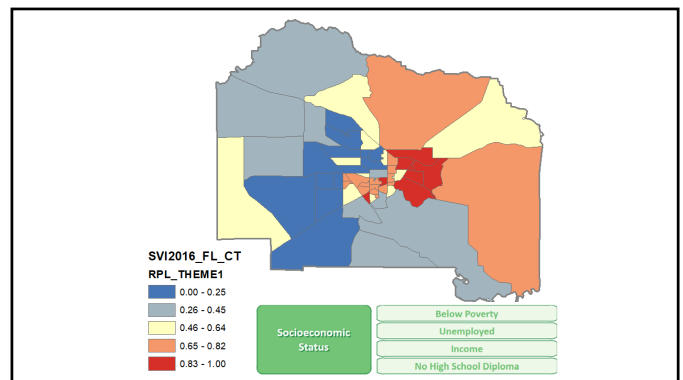
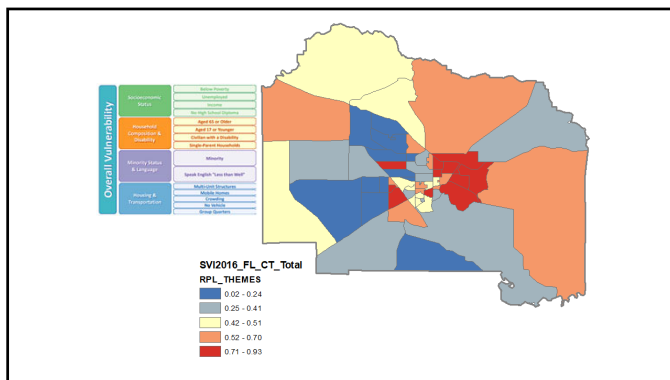
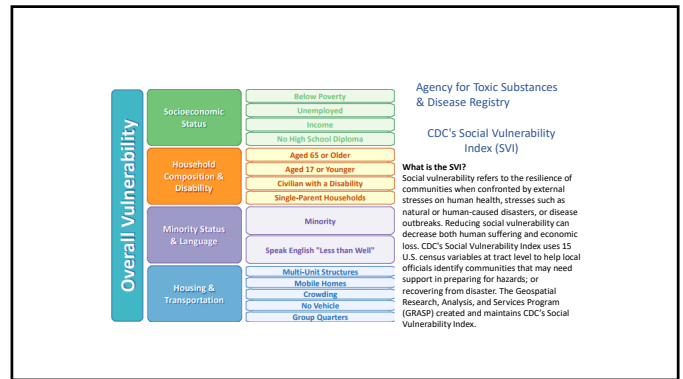
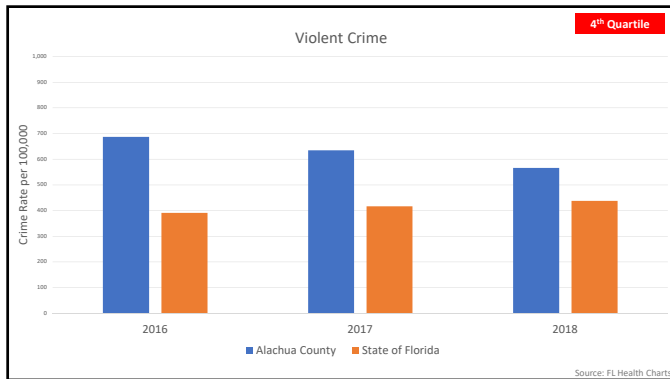
- Children above the age of 5 years old with adequate, appropriate childcare
- Children referred for problems interacting with their peers
- Teens in extracurricular and enriching activities
- Youth's ability to develop participation roles and have opportunities for leadership roles in the community
- Youth's ability to have agency and the ability to build new skills
- LGBTQIA youth needs/other needs associated with sexuality and gender

All children live in a safe community.

Indicators

- Youth arrested age 10-17¹
- Index crimes
- Violent crime rate²
- Children with adequate housing³
- Social Vulnerability Index
 - Socio-economic Status⁴
 - Household composition & disability
 - Minority status & language⁵
 - Housing & transportation





All children live in a safe community.

Data we would like to have

- Number of children in the adult justice system
- Referrals to diversion programs
- Terry stops/walk and talks
 - Children stopped by police under "reasonable suspicion"

Common Indicators of Program Impact

- How much did we do?
- How well did we do it?
- Is anyone better off?

Strengths & Needs Assessment

- Focused on Results area(s)
- Tell the story behind the data
- Include community network analyses

Children's Trust of Alachua County Technical Advisory Committee Feedback on CTAC Indicators

Friday, May 22, 2020

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10

Total Responses

Date Created: Monday, May 18, 2020

Complete Responses: 10

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Q1: All children are born healthy and remain healthy (Data we have)

Answered: 10 Skipped: 0



Comments from Q1

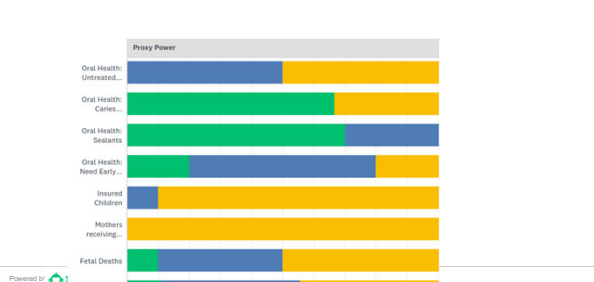
Will oral health data past 2018 be consistently available as Dr. Tomar has left UF and moved to a new position in Chicago? This was my reason for rating oral health low on data power. I am also unsure as to where data on children's insurance comes from so rated it low on data power (if that is incorrect, then please disregard).

"Team" should be replaced by "Teen" Mothers category. I also don't know the data power on teen mothers or STDs (and forgot what STDs mean - as to teens' rates or mothers' rates).

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Q1: All children are born healthy and remain healthy (Data we have)

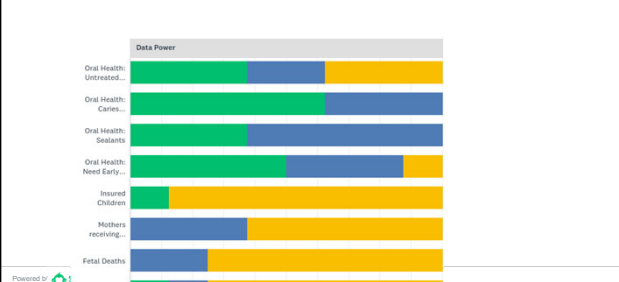
Answered: 10 Skipped: 0



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Q1: All children are born healthy and remain healthy (Data we have)

Answered: 10 Skipped: 0



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Q1: All children are born healthy and remain healthy (Data we have)

Answered: 10 Skipped: 0

Communication Power				
	LOW	MEDIUM	HIGH	TOTAL
Oral Health: Untreated Cavities	10.00% 1	50.00% 5	40.00% 4	10
Oral Health: Caries Experience	55.56% 5	33.33% 3	11.11% 1	9
Oral Health: Sealants	70.00% 7	30.00% 3	0.00% 0	10
Oral Health: Need Early Dental Care	40.00% 4	40.00% 4	20.00% 2	10
Insured Children	0.00% 0	0.00% 0	100.00% 10	10
Mothers receiving prenatal care	0.00% 0	10.00% 1	90.00% 9	10
Fetal Deaths	11.11% 1	44.44% 4	44.44% 4	9
SUIDS Deaths	11.11% 1	44.44% 4	44.44% 4	9

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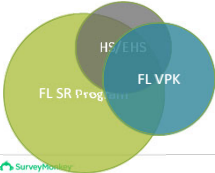
Q2: All children can learn what they need to be successful (Data we have)

Answered: 10 Skipped: 0



Q2 Comments

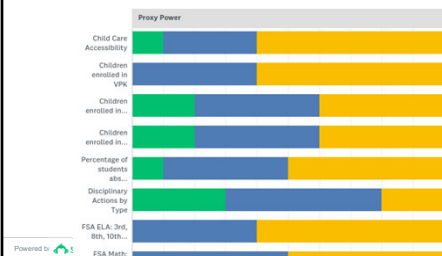
- HS VPK SR, are similar, can we combine to provide more communication and proxy power, Some sort of composite indicator
- Include waitlist information on SR, HS
- Can we calculate a % of eligible participants served?
- High School Graduation, might be too much of a lagging indicator



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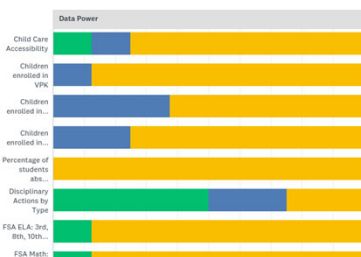
Q2: All children can learn what they need to be successful (Data we have)

Answered: 10 Skipped: 0



Q2: All children can learn what they need to be successful (Data we have)

Answered: 10 Skipped: 0



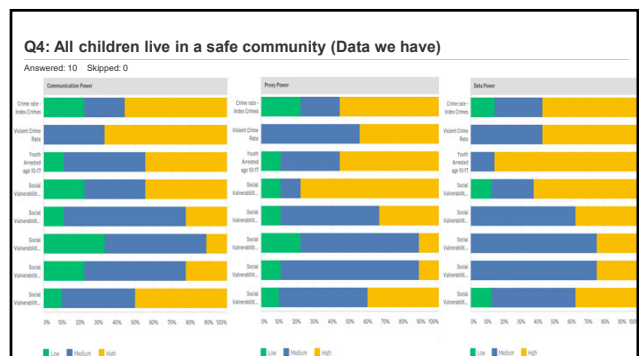
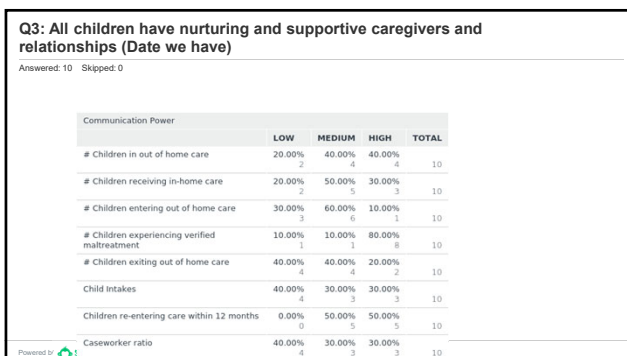
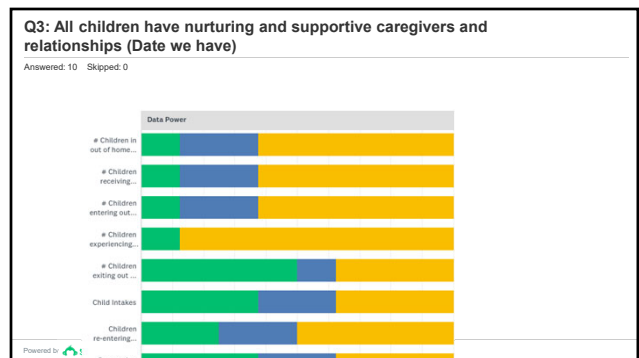
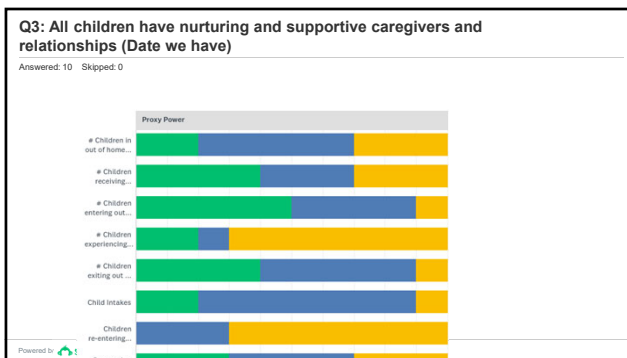
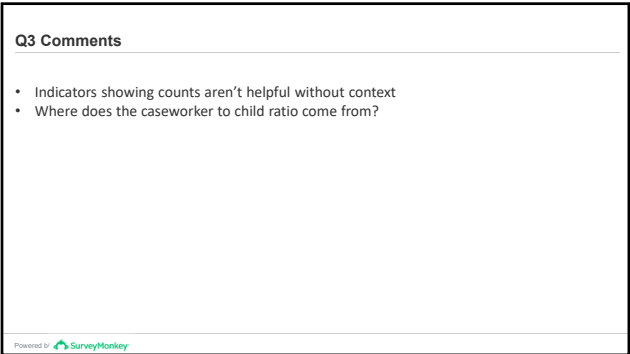
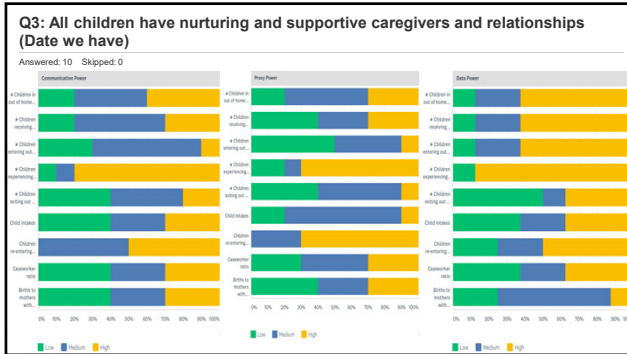
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Q2: All children can learn what they need to be successful (Data we have)

Answered: 10 Skipped: 0

Communication Power				
	LOW	MEDIUM	HIGH	TOTAL
Child Care Accessibility	0.00% 0	60.00% 6	40.00% 4	10
Children enrolled in VPK	0.00% 0	30.00% 3	70.00% 7	10
Children enrolled in Florida School Readiness Program (Child care Subsidy)	10.00% 1	50.00% 5	40.00% 4	10
Children enrolled in Head Start	10.00% 1	40.00% 4	50.00% 5	10
Percentage of students absent 21+ Days from school	0.00% 0	30.00% 3	70.00% 7	10
Disciplinary Actions by Type	30.00% 3	50.00% 5	20.00% 2	10
FSA ELA: 3rd, 8th, 10th Grades	0.00% 0	30.00% 3	70.00% 7	10
FSA Math: 3rd, 8th Grades	0.00% 0	40.00% 4	60.00% 6	10

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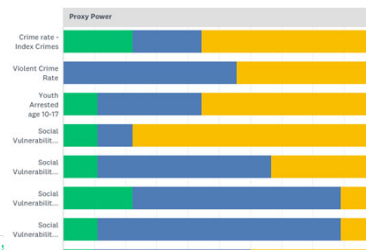
Q4 Comments

- Need items about ease of access to drugs and handguns (Florida Substance Abuse Survey)
- Need Domestic Violence and Home Violence Crime Rate

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Q4: All children live in a safe community (Data we have)

Answered: 10 Skipped: 0



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Q4: All children live in a safe community (Data we have)

Answered: 10 Skipped: 0



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Q4: All children live in a safe community (Data we have)

Answered: 10 Skipped: 0

Communication Power	LOW	MEDIUM	HIGH	TOTAL
Crime rate - Index Crimes	22.22% 2	22.22% 2	55.56% 5	
Violent Crime Rate	0.00% 0	33.33% 3	66.67% 6	
Youth Arrested age 10-17	11.11% 1	44.44% 4	44.44% 4	
Social Vulnerability Index (Combined)	22.22% 2	33.33% 3	44.44% 4	
Social Vulnerability Index - Socio-economic Status	11.11% 1	66.67% 6	22.22% 2	
Social Vulnerability Index - Household Composition & Disability	33.33% 3	55.56% 5	11.11% 1	
Social Vulnerability Index - Minority Status & Language	22.22% 2	55.56% 5	22.22% 2	
Social Vulnerability Index - Housing & Transients	10.00% 1	40.00% 4	50.00% 5	

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Q5: All children are born healthy and remain healthy
Data Development Agenda

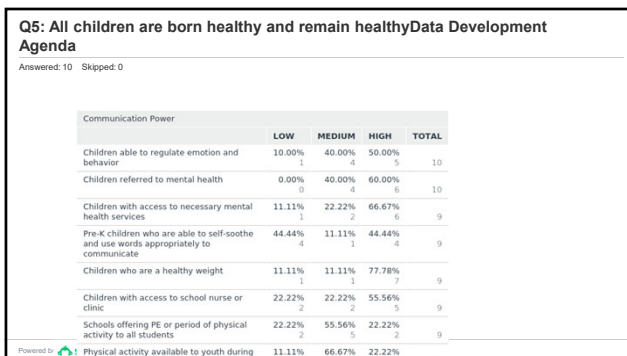
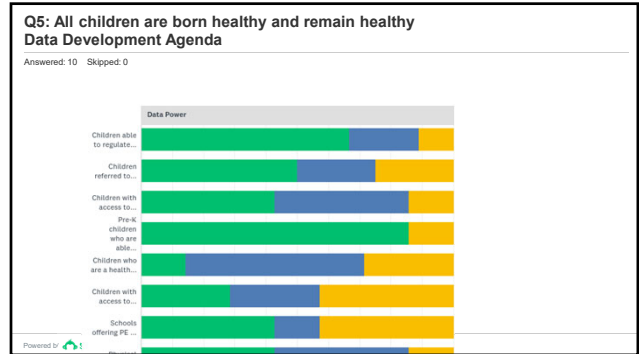
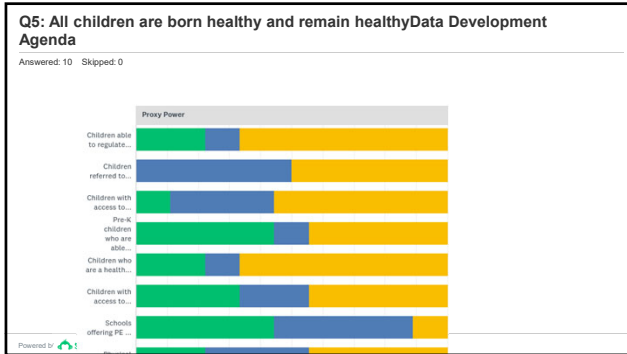
Answered: 10 Skipped: 0



Q5 Comments

- For individual children, self regulation skills are tied to cognitive development and is highly predictive of performance from early on. That said, unless we can glean this from the Youth Survey data, it will be unreliable data. Access to mental health services is multidimensional: (1) Screening/referring effectively, (b) system capacity and the ability to increase it (are there sufficient numbers of potentially hireable professionals) and (3) is there sufficient funding for uninsured children, and is there adequate access to Medicaid or insurance. So while important, measuring it is not simple
- For the last 2 physical activity indicators mentioned here: The Florida (youth risk behavior survey) asks middle schoolers "In an average week, when you are in school, how many days do you go to PE classes" and also asks about sports teams and how often physically active (overall, in school, out of school) per week. Also, there is a self-report item on this survey for teens as to describing their weight (could be error in self-report). This is why I selected data power on these items as high.

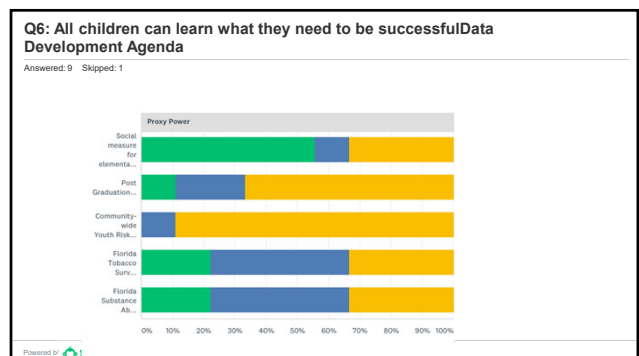
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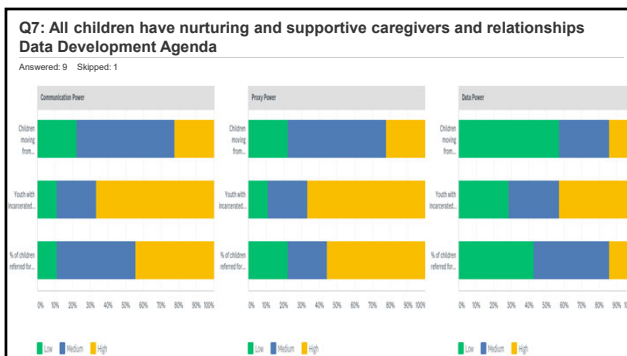
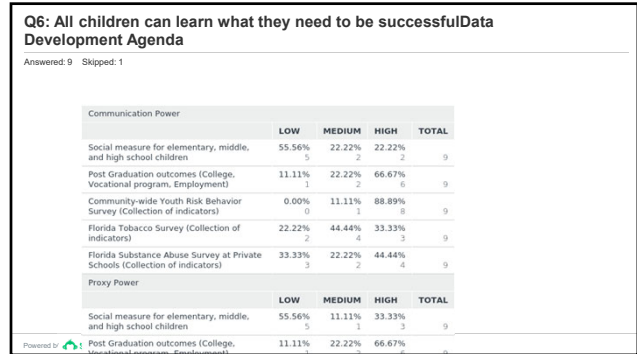
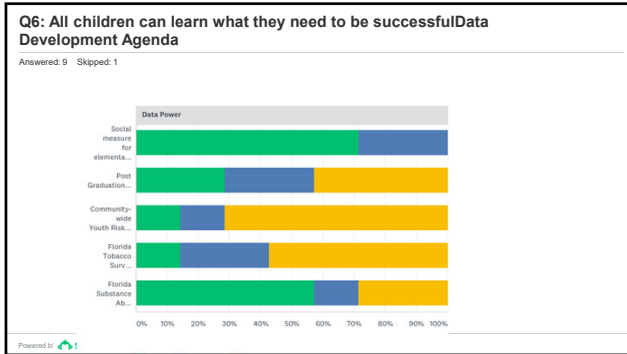


Q6 Comments

YRBS might be in wrong result area
Challenge in selecting a survey to be distributed throughout the community
FYSAS me be particularly difficult in private schools

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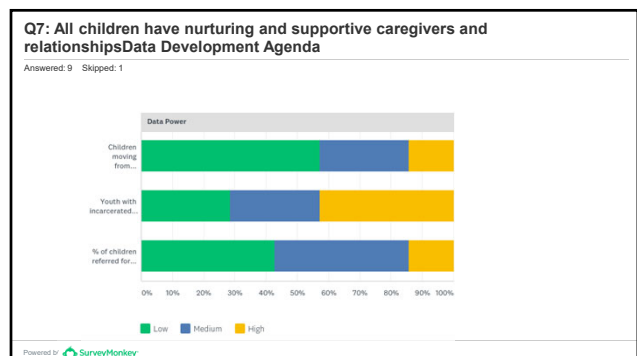
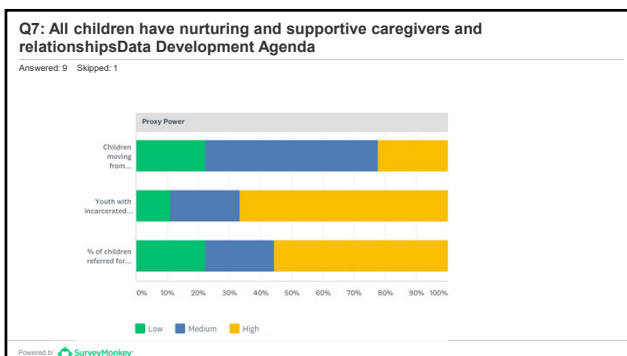




Q7 Comments

I believe the data for indicators #2 and #3 could be accessed, but am not entirely certain, which is why I considered data power medium. Item #3 seems to be more of a possible long-term outcome as a result of lack of nurturing and supportive caregivers and relationships. To add, if the data were collected for FYSAS 2020 this spring, the items on adverse childhood experiences (ACEs) collected from Alachua Co. high schoolers, several of the 15 items on the survey could serve as indicators of lack of nurturing and supportive caregiving/relationships. There are also positive indicators of nurturing and supportive caregivers on FYSAS for middle and high school students that could be assessed such as: 1. parents including child in decision-making, 2. monitoring their activities, 3. how often parents tell child they are proud of them for something they've done, and 4. child enjoying spending time with mother or father.

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Q7: All children have nurturing and supportive caregivers and relationshipsData Development Agenda

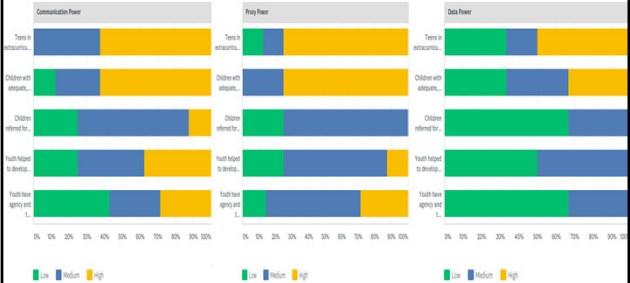
Answered: 9 Skipped: 1

Communication Power				
	LOW	MEDIUM	HIGH	TOTAL
Children moving from in-home to out-of-home care	22.22% 2	55.56% 5	22.22% 2	9
Youth with incarcerated or court-involved parents	11.11% 1	22.22% 2	66.67% 6	9
% of children referred for behavioral problems or significant emotional distress	11.11% 1	44.44% 4	44.44% 4	9
Proxy Power				
	LOW	MEDIUM	HIGH	TOTAL
Children moving from in-home to out-of-home care	22.22% 2	55.56% 5	22.22% 2	9
Youth with incarcerated or court-involved parents	11.11% 1	22.22% 2	66.67% 6	9
% of children referred for behavioral problems or significant emotional distress	22.22% 2	22.22% 2	55.56% 5	9

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Q8: All children are connected with and contributing to the communityData Development Agenda

Answered: 8 Skipped: 2



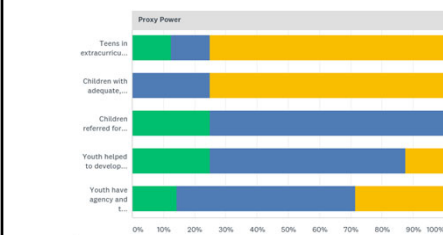
Q8 Comments

For indicator #1: FYSAS asks middle and high schoolers to rate the extent to which "There are lots of chances for students in my school to get involved in sports, clubs and other activities outside of class." For this reason data power is high

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Q8: All children are connected with and contributing to the communityData Development Agenda

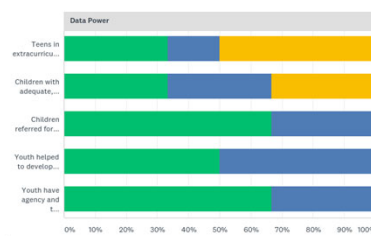
Answered: 8 Skipped: 2



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Q8: All children are connected with and contributing to the communityData Development Agenda

Answered: 8 Skipped: 2



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Q8: All children are connected with and contributing to the communityData Development Agenda

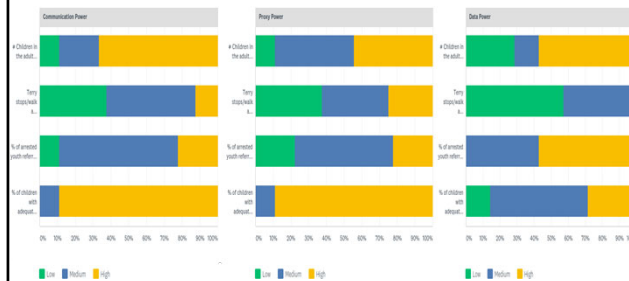
Answered: 8 Skipped: 2

Communication Power				
	LOW	MEDIUM	HIGH	TOTAL
Teens in extracurricular and enriching activities	0.00% 0	37.50% 3	62.50% 5	8
Children with adequate, appropriate child care	12.50% 1	25.00% 2	62.50% 5	8
Children referred for problems interacting with their peers	25.00% 2	62.50% 5	12.50% 1	8
Youth helped to develop participation roles and have opportunities for leadership roles in the community	25.00% 2	37.50% 3	37.50% 3	8
Youth have agency and the ability to build new skills	42.86% 3	28.57% 2	28.57% 2	7
Proxy Power				
	LOW	MEDIUM	HIGH	TOTAL
Teens in extracurricular and enriching activities	12.50% 1	12.50% 1	75.00% 6	8
Children with adequate, appropriate child care	0.00% 0	37.50% 3	62.50% 5	8

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Q9: All children live in a safe community Data Development Agenda

Answered: 9 Skipped: 1



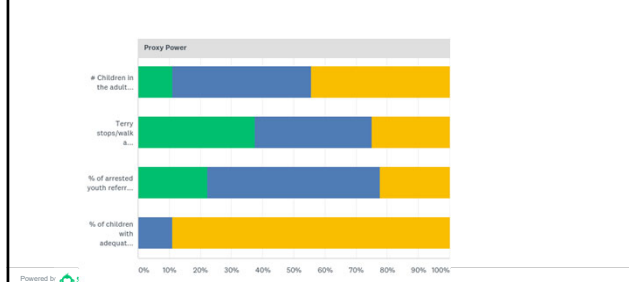
Q9 Comments

For item #2, it is possible to get such information from GPD or ASO. However, the city would need to consider it priority to collect this data for CTAC. Also, there is info. on neighborhood safety in middle and high school FYSAS (I mentioned this in comments for community safety priority area/outcome with the indicators CTAC reports currently having access to.) For indicators # 1,2, and 4 I think there is greater possibility to collect this data (especially indicator #1). As for indicator #3, this was discussed at a CTAC committee meeting as to what diversion program means. In juvenile justice, from the legal side in Florida, (I got this from both a committee member and a UF Law faculty member who runs "Gator Team Child") it is believed that once youth go to "commitment programs" (maybe means the same thing as "diversion program," there is greater risk they will become involved in the system lasting into adulthood.

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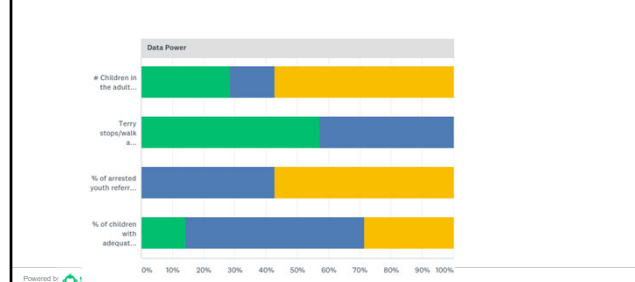
Q9: All children live in a safe communityData Development Agenda

Answered: 9 Skipped: 1



Q9: All children live in a safe communityData Development Agenda

Answered: 9 Skipped: 1



Q9: All children live in a safe communityData Development Agenda

Answered: 9 Skipped: 1

Communication Power				
	LOW	MEDIUM	HIGH	TOTAL
# Children in the adult justice system	11.11%	22.22%	66.67%	9
Terry stops/walk and talks	37.50%	50.00%	12.50%	8
% of arrested youth referred to a diversion program	11.11%	66.67%	22.22%	9
% of children with adequate housing	0.00%	11.11%	88.89%	9
Proxy Power				
	LOW	MEDIUM	HIGH	TOTAL
# Children in the adult justice system	11.11%	44.44%	44.44%	9
Terry stops/walk and talks	37.50%	37.50%	25.00%	8
% of arrested youth referred to a diversion program	22.22%	55.56%	22.22%	9



Item:

Technical Advisory Committee Report

Requested Action:

The Trust will hear a presentation from Dr. Herman Knopf on the progress of the Technical Advisory Committee

Background:

On February 17, 2020 the Technical Advisory Committee was charged with 1) identifying existing data that can and should be used in identifying community strengths and needs, and 2) identifying currently lacking comprehensive information in need of further study.

The Technical Advisory Committee met 8 times between February 21, 2020 and May 29, 2020. This report represents the completed work of the original charge.

Attachments:

To be distributed the day of the meeting.

Programmatic Impact:

None

Fiscal Impact:

None

Recommendation:

Receive the Report



Item:

FY 2021 Tentative Budget

Requested Action:

The Trust is asked to discuss the proposed budget and provide direction for the Tentative Budget to be voted on at the June 15th meeting.

Background:

F.S. 125.901(3)(b) and Chapter 26.04 (b) Ordinance Code require that the Trust send to the Board of County Commissioner a tentative budget and proposed millage rate by July 1st. At the May 18th meeting, the Trust directed the Executive Director to develop a Tentative Budget based on a TRIM rate of .5 mills.

Attachments:

FY 2021 Tentative Budget

Programmatic Impact:

See attached FY21 Tentative Budget

Fiscal Impact:

See attached FY21 Tentative Budget

Recommendation:

NA



TO: MEMBERS OF THE CHILDREN'S TRUST OF ALACHUA COUNTY
FROM: COLIN MURPHY, EXECUTIVE DIRECTOR
SUBJECT: FY 2021 TENTATIVE BUDGET
DATE: JUNE 1, 2020

BUDGET GOALS FOR FY 2021

The tentative budget supports two main organizational goals for FY 2021.

- 1 Trust Members Have What They Need in Order to Govern in an Effective, Efficient, Transparent, and Fiscally Responsible Manner.*
- 2 The Trust Staff has the Capacity and Infrastructure to Carry out the Policy Agenda of the Trust*

The plan below describes the objectives, strategies, and tactics designed to achieve these two goals. The tentative budget developed for discussion today provides the necessary funding to support these activities.

BUDGET HIGHLIGHTS

Revenues

The proposed budget levies a .5 mill property tax for a total tax levy of \$8,000,070. This represents a 9.7% increase over the rollback rate of .455 mills (tax levy of \$7,292,864; revenues of \$6,928,221) . Total revenues assume a 95% collection rate, for a total of \$7,600,067.

The proposed budget carries forward \$1,556, 212 of funding awarded via RFP 20-937 to allow for the extension of those contracts through September 2021. In addition, the Trust anticipates additional investment income of \$15,000, and \$10,000 in Medicaid administrative match to be drawn down through DCF as a result of the activities performed by the Family Support Workers in the Social and Emotional Development Program.

The fund balance of the Trust from FY20 is expected to be approximately \$3,000,000. This is a preliminary estimate that could be adjusted up or down.

Expenses

Program Services represent 89.24% of overall expenditures.

Direct Aid to Organizations to perform Community Services represents the largest expenditure. In addition to the carry-forward funding, \$1,193,864 is allotted to renew the NewborRN Home Visiting Program, the CHILD Center Transformational Professional Development Program, and the Social and Emotional Development Program. An additional \$4,773,815 is set aside for Future Program Allocations. A complete list of funded programs is provided in Schedule A.

The budget includes \$50,000 in start-up for an management information system.

The Interlocal Agreement contracts with the Board of County Commissioners for IT support, Legal Services and Risk Management. Risk Management – including participation in the County’s benefits program as well as the self-insurance program- represents an estimated additional \$25,000 expenditure. This estimate could be revised once a risk analysis is completed. The Trust will continue to pay \$8,750 for access to the New World ERP system. The Clerk of the Court will continue to serve as the Fiscal Agent for the Trust.

The Trust will assume responsibility for Human Resources and Procurement. The Trust has retained the Krizner Group to provide HR consulting, and that contract of \$6,800 is included in the Professional Services line item. The Trust is exploring options to provide payroll services.

The Tentative Budget provides for a total staff of 9 employees. Four-and-a half FTEs preform General Government Activities (Executive Director, Executive Assistant, Finance and Administration Manager, 1/2 Fiscal Assistant and the Communications and Engagement Coordinator), for a total of \$409,725 in salary and fringe. Four-and-a half FTEs preform Program Services activities (Program Services Manager, Research and Evaluation Coordinator, and 2 contract managers), for a total of \$367,875 in salary and fringe.

Looking Forward

Future considerations include 1) future changes to the Interlocal Agreement, 2) facility needs, and 3) uncertainty as to the value of real estate going forward.

1 Trust Members Have What They Need in Order to Govern in an Effective, Efficient, Transparent, and Fiscally Responsible Manner.

1.1 The Trust meets 100% of the requirement for meeting notices, publishing agendas, minutes, and other statutorily required information

- 1.1.1 Develop a separate website for CTAC (in progress)*
- 1.1.2 Invest in an online meetings management platform (in progress)*
- 1.1.3 Invest in an online Policies and Procedures platform (in progress)*
- 1.1.4 Assign duties of “Clerk of the Trust” to the position of Executive Assistant (completed)*
- 1.1.5 Develop Trust policies around meeting notices, public comments, and other measures to ensure adequate opportunities for public input*

1.2 100% of Trust Members understand their roles and responsibility as a Trust member

- 1.2.1 Develop a Trust Member Orientation process*
 - 1.2.1.1 Create a Trust Member Notebook (completed)*
 - 1.2.1.2 Conduct Individual Trust Member Orientations (in progress)*
 - 1.2.1.3 Executive Director and Trust Members meet one-on-one on a quarterly basis (continuous)*
- 1.2.2 Review the Bylaws at least once per year*
- 1.2.3 Develop policies around board governance to include: Delegation of Authority to the Executive Director; Conflict of Interest situations and resolutions;*

1.3 100% of Trust Members understand the financial condition of the Trust

- 1.3.1 Work with the Finance and Administration Manager to develop quarterly report*
 - 1.3.1.1 Develop quarterly reports reflecting the accounts of the organization*
 - 1.3.1.2 Develop reports that reflect the spending pattern of Trust-funded programs*

1.3.2 *Understand and Evaluate the relationship between the Trust and the Clerk of the Courts*

1.3.3 *Review and Revise fiscal, budgetary, and investment policies*

1.3.3.1 *Review and revise the Trust's fund balance policy*

1.4 *100% of Trust Members understand the rationale behind the programmatic funding decision of the Trust*

1.4.1 *Develop a program funding plan using the Results-Based Accountability Framework in order to address both Population Level and Program Level Accountability*

1.4.1.1 *Technical Advisory Committee makes recommendations around Community-Level results and community indicators that the Trust should monitor over time (in progress)*

1.4.1.2 *Conduct additional assessment to determine the "Story behind the Story" of the community indicators*

1.4.1.3 *Convene groups of community members, service providers, and subject matter experts to determine "What works?"*

1.4.2 *Develop a programmatic procurement process to award funding to organizations based on their ability to contribute to improving community indicators*

1.4.2.1 *Adopt funding categories that may include: targeted (competitive) funding, renewal funding, match funding, innovation funding (small grants), and unsolicited funding.*

1.4.2.2 *Adopt policies that delineate minimum standards that organizations must meet in order to receive funding*

1.4.3 *Develop a periodic program reporting structure to report on the performance measures of individual Trust-funded programs*

2 *Trust has the Capacity and Infrastructure to Carry out the Policy Agenda of the Trust*

2.1 *The Trust has 100% of the necessary staff to operate as a best-in-class Children's Services Council*

- 2.1.1 *Executive Director recommends functions that are performed in house or contracted out through interlocal agreements or private contractors (in progress – see budget)*
 - 2.1.1.1 Executive Director includes an organizational chart and cost and descriptions of interlocal agreements in the annual budget. (in progress)
- 2.1.2 *Executive Director recommends staff positions that support both the General Government Operations of the Trust as well as provide direct support to program activities. (completed)*
- 2.1.3 *Job Descriptions developed that accurately reflect the job duties (in progress)*
- 2.1.4 *HR Policies developed that protect the rights of staff and support a high-performance workforce*
 - 2.1.4.1 Contract with the Krizner Group to develop an employee handbook and HR Policies to be approved by the Trust (in progress)
 - 2.1.4.2 Trust and Executive Director develop a policy to evaluate the performance of the Executive Director
- 2.1.5 *Salaries and benefits packages are competitive and allow for the recruitment of high performers*
 - 2.1.5.1 Trust participates in the BoCC self-insurance program (in progress)
 - 2.1.5.2 Trust participates in the Florida Retirement System (in progress)

2.2 The Trust staff has 100% of the infrastructure to support their job functions.

- 2.2.1 *Invest in hardware and software that enable more efficient operations*
 - 2.2.1.1 Laptops for all staff (in progress)
 - 2.2.1.2 Cloud-based enterprise software (in progress)
 - 2.2.1.3 1GB internet through GRUComm and participation in the BoCC network (in progress)
 - 2.2.1.4 Work spaces and policies that support social distancing and telecommuting (in progress)

2.2.1.5 Evaluate the New World System

2.2.1.6 Evaluate and Procure a Management Information Systems that can support the entire grant-making cycle both programmatically and fiscally

2.2.2 *Make provisions for training and travel to support improved job performance (in progress – see budget)*

2.3 *The Trust has a location that meets 100% of its short-term and long-term needs*

2.3.1 *Lease space that meets the needs of a staff of up to 11 employees for the next 2-3 years (completed)*

2.3.2 *Secure meeting space for full trust meetings for FY21*

2.3.3 *Determine whether to lease, buy, or build past Year 3 (FY24).*



Taxable Value	16,000,190,040	
Millage Rate	.5000 mills	
Ad Valorem Taxes (net of 5% discount)	7,600,067	62.38%
Carryover & Fund Balance	4,556,212	37.40%
Reserved for RFP 20-937 (3/1/2020- 9/30/2021)	1,556,212	
Beginning Fund Balance	3,000,000	
Intergovernmental Revenue	10,000	0.08%
Medicaid Administrative Match	10,000	
Interest Income	16,400	0.13%
Investment and Interest Income	15000	
Tax Collector	1400	
TOTAL OPERATING REVENUE	12,182,679	100%

EXPENDITURES	%
---------------------	----------

PROGRAM SERVICES		
Community Services - Grants to Organizations	7,523,891	
Renewals from CSAB Year 3	1193864	
Carryover from RFP 20-937	1556212	
<u>Future Program Allocations</u>	4773815	
Targeted Funding	4173815	
Match Funding	200000	
Capacity -Building	300000	
Innovation Funding	100000	
Program Operations	517,875	
Personal Services	367,875	
Management Information System	50,000	
Professional Services (consultants)	100,000	
TOTAL PROGRAM SERVICES	8,041,766	89.24%
GENERAL GOVERNMENT	694,375	7.71%
Personal Services	409,725	
Operating Expenses: Rent and Utilities	32,000	
<u>Interlocal Agreement with BoCC and Clerk of the Court</u>	124,750	-
Clerk of the Court	45,000	
New World ERP Environment	8,750	
Legal Services	22,000	
IT Services	24,000	
Insurance (BoCC Self insurance Program)	25,000	
Professional Services (Audit, Legal, PR)	40,000	
Travel and Per Diem	5,000	
Communication Services (Phones, Internet)	11,400	
Rentals and Leases (Copier/Printer)	3,500	
Repairs and Maintenance	2,000	
Operating Software	15,000	
Office Equipment (computers, printer, inkjet)	25,000	
Office Supplies	10,000	
Operating Supplies (Fuel, Tools)	1,000	
bscriptions and Memberships (Florida Children's Council)	15,000	
COLLECTION FEES	275,175	3.05%
Property Appraiser and Tax Collector	275,000	
Special District Fee	175	
TOTAL OPERATING EXPENDITURES	9,011,316	100%
ENDING FUND BALANCE	3,171,363	
TOTAL EXPENDITURES AND FUND BALANCE	12,182,679	



Schedule A
Aid to Private Organizations

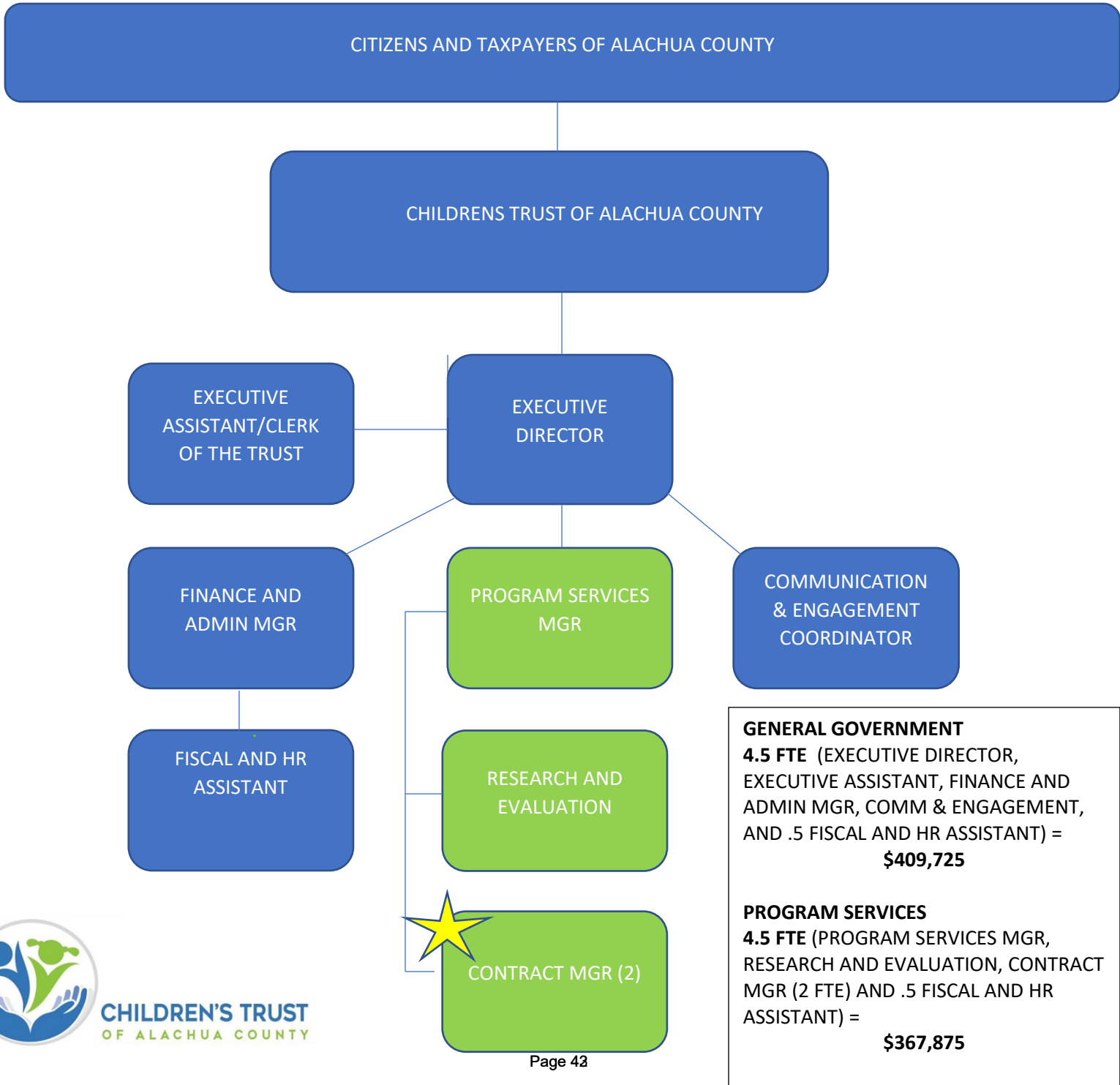
Agency	Program	FY 20 Carry Forward	FY 21 Renewals
<i>All children are born healthy and remain healthy</i>			
NAMI GAINESVILLE, INC.	Mental Health of Alachua County Children - Educate, Understand, & Support	\$ 38,577	
PLANNED PARENTHOOD OF SOUTH FLORIDA AND THE TREASURE COAST, INC.	Healthy Teens	\$ 25,000	
UNIVERSITY OF FLORIDA COLLEGE OF NURSING FACULTY PRACTICE ASSOCIATION, INC.	Building Blocks for Health	\$ 15,569	
CHILDREN BEYOND OUR BORDERS, INC.	Optimizing the Impact of Health Fairs and Educational Programs Serving Hispanic Children in Alachua County	\$ 14,909	
THE UNITED CHURCH OF GAINESVILLE, INC.	Rawlings Elementary Food4Kids Backpack Program	\$ 8,900	
UNIVERSITY OF FLORIDA BOARD OF TRUSTEES	Equal Access Clinic Network Pediatric Expansion Program	\$ 7,475	
HEALTHY START OF NORTH CENTRAL FLORIDA, INC.	Healthy Baby Home Visit Program		\$ 400,000
THE CHILDREN'S HEALTH, IMAGINATION, LEARNING AND DEVELOPMENT CENTER FOR EARLY LEARNING, INC.	Transformative Professional Development For Early Care And Education Program Providers		\$ 439,228
SUBTOTAL		\$ 110,430	\$ 839,228
<i>All children can learn what they need to be successful</i>			
CITY OF ALACHUA	City of Alachua Youth Enrichment Services	\$ 135,002	
FLORIDA INSTITUTE FOR WORKFORCE INNOVATION, INC.	Project YouthBuild Parenting Program	\$ 96,874	
UNIVERSITY OF FLORIDA BOARD OF TRUSTEES	Saving Smiles: An Innovative Partnership to Improve Community Oral Health (College of Dentistry)	\$ 73,437	
NEW TECHNOLOGY MADE SIMPLE NOW, INC.	New Tech Now STE2AM Engine Project	\$ 47,792	
EARLY LEARNING COALITION OF ALACHUA COUNTY, INC.	After-School Care for Children of Working Poor	\$ 47,400	
STAR CENTER CHILDREN'S THEATRE INC.	Star Center Summer and After-School Arts Academy	\$ 45,284	
THE UNITED CHURCH OF GAINESVILLE, INC.	Read To Win	\$ 43,823	
UNIVERSITY OF FLORIDA BOARD OF TRUSTEES	Inside Out! Expanding Florida Museum Science In-reach and Outreach to Underrepresented Youth	\$ 40,163	
THE VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC.	The Bridge Community Center Literacy Program	\$ 37,690	
UNITED WAY OF NORTH CENTRAL FLORIDA, INC.	Bettering Out of School Time (BOOST) Project Alliance	\$ 36,060	
BOYS' AND GIRLS' CLUBS OF NORTHEAST FLORIDA, INC.	Project Learn	\$ 36,000	
RENAISSANCE JAX, INC.	SwampBots Community Based Robotics Pilot	\$ 31,380	
CADE MUSEUM FOUNDATION, INC.	Project 2 - Cade on the Road	\$ 28,960	
GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION, INC.	Aces in Motion Literacy Initiative: Fit Lite Pilot Project	\$ 28,266	
KIDS COUNT IN ALACHUA COUNTY, INC.	Enhancing Children's Futures	\$ 26,032	
GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION, INC.	Aces In Motion After-School Capacity Building	\$ 24,250	
MANHOOD YOUTH DEVELOPMENT FOUNDATION, INC.	Manhood Youth Development Foundation, Inc.	\$ 22,500	
GIRLS PLACE, INC.	ACHIEVE (Academic Counseling and Help Increasing Educational Victories Everyday)	\$ 22,403	
CULTURAL ARTS COALITION, INC.	Cultural Arts Coalition Programs for Alachua County Youth	\$ 22,044	
UNIVERSITY OF FLORIDA BOARD OF TRUSTEES	Univ of Florida College Reach-Out Program	\$ 20,824	
GIRLS PLACE, INC.	Transportation Collaborative	\$ 19,592	
CITY OF GAINESVILLE, PARKS, RECREATION AND CULTURAL AFFAIRS DEPARTMENT	PRCA Summer Camp Expansion	\$ 19,302	
CITY OF GAINESVILLE, PARKS, RECREATION AND CULTURAL AFFAIRS DEPARTMENT	Gainesville PRCA SkyBridge Computer Labs Expansion	\$ 14,802	
FLORIDA CERTIFIED ORGANIC GROWERS AND CONSUMERS, INC.	Growing Greatness	\$ 11,704	
JUNIOR ACHIEVEMENT OF TAMPA BAY, INC.	Junior Achievement Mobile JA BizTown	\$ 10,000	
CITY OF GAINESVILLE - GAINESVILLE POLICE DEPARTMENT	HEROES Program (Help Empower Rebuild Overcome Educate & Succeed)	\$ 8,450	
UNITED WAY OF NORTH CENTRAL FLORIDA, INC.	Family Literacy Project	\$ 5,812	
SUBTOTAL		\$ 955,842	\$ -
<i>All children have nurturing, supportive caregivers and relationships</i>			
UF HEATH	Partners in Adolescent Lifestyle Support (PALS) THRIVE (A University of Florida Health Program)	\$ 80,275	
BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.	Big Brothers Big Sisters of Alachua County	\$ 29,554	
PEACEFUL PATHS, INC.	Peaceful Paths Increasing Service Volume	\$ 27,500	
GIRLS ON THE RUN OF ALACHUA COUNTY, INC.	Girls on the Run of Alachua County: Access and Inclusion	\$ 7,007	
MERIDIAN BEHAVIORAL HEALTHCARE, INC.	Healthy Social and Emotional Development and Family Support		\$ 354,636
SUBTOTAL		\$ 144,336	\$ 354,636
<i>All children live in a safe community</i>			
PACE CENTER FOR GIRLS, INC.	Pace Reach Community Counseling Services for Adolescent Girls	\$ 111,832	
CDS FAMILY & BEHAVIORAL HEALTH SERVICES, INC.	Investing In Alachua's Rural Youth	\$ 65,325	
ALACHUA COUNTY SHERIFF'S OFFICE	The Sentinel Program	\$ 59,995	
CITY OF GAINESVILLE - GAINESVILLE POLICE DEPARTMENT	RESET (Restoring Ex-offenders through Services, Education, and Training)	\$ 49,453	
THE GREENHOUSE CHURCH, INC.	Together Gainesville	\$ 25,500	
RIVER PHOENIX CENTER FOR PEACE BUILDING, INC.	Restorative Justice for Alachua Youth RJAY	\$ 19,500	



Schedule A
Aid to Private Organizations

Agency	Program	FY 20 Carry Forward	FY 21 Renewals
BLACK ON BLACK CRIME TASK FORCE GAINESVILLE, ALACHUA COUNTY, INC.	Black on Black Pineridge Community Center	\$ 14,000	
SUBTOTAL		\$ 345,604	
TOTAL		\$ 1,556,212	\$ 1,193,864

<u>RESULT</u>	<u>TOTAL</u>
<i>All children are born healthy and remain healthy</i>	\$ 949,658
<i>All children can learn what they need to be successful</i>	\$ 955,842
<i>All children have nurturing, supportive caregivers and relationships</i>	\$ 498,972
<i>All children live in a safe community</i>	\$ 345,604
	\$ 2,750,076





Item:

Amendment 1 to the Interlocal Agreement #11501

Requested Action:

The Trust is asked to approve Amendment 1 to the Interlocal Agreement between the Children's Trust of Alachua County, The Clerk of the Circuit Court of the Eighth Judicial Circuit, and the Alachua County Board of County Commissioners.

Background

The Children's Trust of Alachua County (CTAC) has entered into an agreement with the Clerk of the Circuit Court of the Eighth Judicial Circuit (Clerk), and the Alachua County Board of County Commissioners (BoCC). The agreement includes \$30,000 paid to the BOCC to do website development and \$10,000 to the Clerk to perform an annual financial audit.

This amendment will allow the Trust to retain the funds previously allocated to the BoCCC through the interlocal agreement and contract directly with vendors to develop the Trust's website and perform the Trust's audit.

The BOCC's IT department will provide IT and network management services to the Trust on a per person basis. The Trust will reimburse the BoCC for hosting a web page within the BoCC's website.

The BoCC's HR department will invoice for services at the actual employee pay rates, including benefits.

Attachments

Amendment 1

Programmatic Impact:

None

Fiscal Impact:

Reduces the Interlocal Agreement by \$40,000

Recommendation:

Staff recommends approval

**FIRST AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN
THE CHILDREN’S TRUST OF ALACHUA COUNTY, THE CLERK OF THE CIRCUIT COURT
OF THE EIGHTH JUDICIAL CIRCUIT, AND THE BOARD OF COUNTY COMMISSIONERS
OF ALACHUA COUNTY, FLORIDA**

THIS FIRST AMENDMENT TO INTERLOCAL AGREEMENT, made and entered into this _____ day of _____ A.D. 20____, effective October 1, 2019, by and between the Children’s Trust of Alachua County, hereinafter referred to as “CTAC”; the Clerk of the Circuit Court, Eighth Judicial Circuit, in and for Alachua County, hereinafter referred to as “Clerk”; and Alachua County, a charter county and political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County." Collectively, CTAC, the Clerk and the County are hereinafter referred to as the “Parties.”.

WITNESSETH:

WHEREAS, the County, the Clerk and CTAC as authorized by §163.01, Florida Statutes, to entered into the *Interlocal Agreement between the Alachua County Children’s Trust of Alachua County, the Clerk of the Circuit Court of the Eight Judicial Circuit, and the Board of County Commissioners of Alachua County, Florida*, dated September 24, 2019 (the “Interlocal Agreement”) to provide children’s services for children, from 0 to 18 years of age within Alachua County; and

WHEREAS, the Interlocal Agreement provided details of support provided by the Clerk and the County with funding provided by CTAC; and,

WHEREAS, the support included the Clerk and the County conducting Audit, Services Information Technology Services, in the form of Web Development; and

WHEREAS, the Interlocal Agreement required the Trust to execute an engagement letter with County’s external audit firm for annual audit

WHEREAS, CTAC desires to contract for their own Web Development but retain the services of IT to manage the Trust’s network; and,

WHEREAS, when the Interlocal was entered into, the CTAC was reliant solely upon County Staff for administration and since that time the CTAC has hired an Executive Director and other staff so that it

has become apparent for both the County and the CTAC that revisions to the Interlocal are necessary; and,

WHEREAS, the Parties desire to amend the Interlocal Agreement to remove the responsibility of the County to provide Web Development Services and remove the responsibility of the County to compensate the independent auditor and to make other changes as set forth below.

NOW, THEREFORE, the Parties hereby agree to amend the Interlocal Agreement as follows:

A. **ATTACHMENT A**, Duties of CTAC, is hereby amended with the following addition:

11. CTAC will contract for an Annual Audit utilizing the Audit agency used by the County

B. **ATTACHMENT B**, Duties of the County, is hereby eliminated and replaced with a revised Attachment B, attached to this First Amendment

C. **SECTION # 5.1** of the Agreement, is amended in its entirety to read:

5.1 In consideration of the provision of services outlined in this Agreement, CTAC shall compensate the County in FY 2019-2020 as set out below:

Clerk Administrative Services:

Auditing, Accounting, and Treasury	\$45,000
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County Administrative Services:

Budgeting	No Charge
Human Resources	Staff actual hourly rate + 35%
Equal Opportunity	Staff actual hourly rate + 35%
Risk Management	No Charge
Information Technology	\$18/month per phone line phone service
	\$18/month per Jabber device (Phone services will be billed directly to the Trust from IT)
	\$200/month/user for IT support, including Helpdesk, imaging, hardware standardization, and consultation, text messaging

storage and antivirus protection
(user fee charges will begin in the month the user commences with employment).

\$2500 for webpage hosting and support on the Community Support Services webpage

Purchasing

1% of sum of Aid to Private Organizations plus Contractual Services with max of \$47,500

Legal

\$22,000

Financial Software Hosting Fee

\$8,750

Subtotal Administrative Fees (Max)

\$123,250, plus hourly charges

Budgeted, Non-Board Employees; Personnel Policy 4.2(1.e):

CTAC Executive Director

Actual Cost - TBD

Administrative Support Manager

Actual Cost - TBD

Administrative Assistant

Actual Cost - TBD

Subtotal Policy 4.2(1.e)Costs

TBD

TOTAL ADMIN AND PERSONNEL FEES

TBD

This FIRST Amendment shall take effect upon the date of execution by the parties.

SAVE and EXCEPT as expressly amended herein, all other terms and provisions of the Interlocal Agreement between the parties shall be and remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this FIRST Amendment to Agreement to be executed for the uses and purposes therein expressed on the day and year first above-written.

ALACHUA COUNTY, FLORIDA

CTAC

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

APPROVED AS TO FORM

ATTEST

Alachua County Attorney's Office

ATTEST:

CLERK

CLERK: _____
(COUNTY SEAL)

By: _____
Name: _____
Title: _____
Date: _____

ATTACHMENT B: Duties of County

1. Authorize CTAC employees to be budgeted by the County as Non-Board employees under Personnel Policy 4-2(1.e.).
 - 1.1. All CTAC positions under this classification would be funded by the County and appear in the approved budget as full time equivalents, but serve at the pleasure of the CTAC Board.
2. Provide Administrative Services including the following:
 - 2.1. Annual Budgeting Assistance, including requirements for TRIM
 - 2.1.1. Draft and make recommendations for Budget Management Policy; Financial Management Policy; and Procurement Policy.
 - 2.2. Human Resources, including coordination of all hiring processes
 - 2.3. Equal Opportunity
 - 2.4. Risk Management
 - 2.5. Procurement
 - 2.6. Information Technical Services
 - 2.7. Legal
 - 2.8. Financial Software Hosting Services
3. Provide meeting space for official CTAC Board Meetings and office space for the Executive Director until permanent space is procured by CTAC.
4. County staff will continue to take minutes of CTAC public meetings until the Executive Director is hired. Upon selection of a full-time Executive Director meeting minutes will become the responsibility of CTAC staff.



Item:

Budget Amendment
Transfer \$500,000 from Personal Services to Professional Services

Requested Action:

The Trust is asked to approve the transfer of \$500,000 from Personal Services to Professional Service

Background

This request transfers funds between the Personal Services object to the Operating Expenditures object.

According to the Interlocal Agreement with the Board of County Commissioners, Trust employees are "Budgeted, Non-Board Employees" in accordance with BoCC Personnel Policy 4.2(1.e). In other words, the Trust employees are technically BoCC employees for which the Trust reimburses the County.

Trust Budget Policy 5.II states that "Budget transfers between Functions and/or Object Classification, as defined by the Uniform Chart of Accounts (AKA Uniform Accounting System Manual for Florida Local Governments) require approval of the CTAC."

Attachments

Budget Transfer

Programmatic Impact:

None

Fiscal Impact:

Net zero fiscal impact

Recommendation:

Staff recommends approval



Item:

Authorization to Advertise and Hire a Fiscal Assistant

Requested Action:

The Trust is asked to approve the advertising and hiring of a Fiscal Assistant.

Background

The Fiscal Assistant will support the Finance and Administration Manager as outlined in the job description.

Attachments

Fiscal Assistant job description

Programmatic Impact:

None

Fiscal Impact:

See salary range on the job description

Recommendation:

Staff recommends approval



Fiscal Assistant (Children's Trust)

Class Code:
6125

Bargaining Unit: Non-Bargaining

ALACHUA COUNTY

Established Date: Jun 1, 2020

Revision Date: May 19, 2020

SALARY RANGE

\$19.49 - \$30.28 Hourly

\$1,559.58 - \$2,422.66 Biweekly

\$40,549.18 - \$62,989.26 Annually

CLASS CONCEPT:



CHILDREN'S TRUST
OF ALACHUA COUNTY

This is highly responsible work performing administrative and technical bookkeeping, accounting, and other administrative services operations for Children's Trust of Alachua County (CTAC).

An employee in this class independently coordinates payroll and processes fiscal records, maintains books ledgers, journals, reviews fiscal documents and information, and prepares fiscal reports and assists in preparing and monitoring budget expenditures. Employee is required to perform job duties with professionalism, exercise discretion and maintain strict confidentiality in all matters, especially as task assignments and/or work environment expose employee directly, or indirectly to private data, protected health information, and employee and labor matters.

Work is directed and reviewed by a higher-level supervisor and by internal controls and periodic audits to ensure adherence to established policies and procedures.

EXAMPLES OF DUTIES:

Prepares routine and special fiscal statements.

Processes purchase requisitions and invoices, maintains related records and assists in controlling inventories.

Responsible for the completion of specialized administration projects as needed and required by supervisor.

Maintains ledgers, journals and bookkeeping records.

Tracks statistical data and prepares weekly, monthly and annual reports.

Audits incoming and outgoing paperwork concerning fiscal matters for errors and makes recommendations for correction.

Maintains petty cash and other funds, processes expenditures and reimbursement requests.

Maintains travel authorization files and processes travel registrations according to established guidelines.

Assembles or compiles data used in preparation of budgets.

Assists in developing and implementing accounting and bookkeeping methods and procedures.

Provides staff support and administrative analysis work in the development of proposals and agreements.

May prepare notice of meetings and agenda items, attend meetings and take minutes of meetings.

Payroll Responsibilities

Prepares payrolls and maintains payroll records. Process bi-weekly payroll. Verifies accuracy of all necessary changes, audits and inputs data from department timesheets and balance hours. Reviews and makes sure all overtime has been posted, all time sheets have been signed.

Calculates and records employee merit/pay increases.

Serves as liaison with Risk Management Office regarding workers' compensation.

Prepares wages statements for Workers Compensation claims.

Human Resources Responsibilities

Prepares notice of vacancy for approval by CTAC Finance and Administrative Director and Executive Director for vacant positions.

Prepares personnel action forms for approval by CTAC Finance and Administrative Manager, and Executive Director for various actions such as hiring, termination, promotions, merit increase, etc.

Enters and updates employee information in the appropriate HR systems.

Examines employee files to answer inquiries and provides information to authorized persons.

Assists with proper maintenance of employee personnel files.

Assists with the screening of employment applications.

Produces professional, accurate, quality reports.

Assists with activities related to recruitment and hiring such as, entering data in HR system, initiating background checks, checking skills tests, verifying education, etc.

Develops, posts and advertises position vacancies upon request.

Provides information about job opportunities to potential applicants.

Provides employee records in the fulfillment of Public Information Requests. Redacts information exempt from Public Records laws.

Processes FML requests and provides follow up on paperwork and notifications.

Other

Effectively and positively brands and represents the Children's Trust in delivering and performing work with colleagues and clients, irrespective of gender, race, religion, age, disability, political affiliation or belief, or sexual orientation.

Establishes and maintains effective, respectful and professional relationships with work colleagues, supervisors and managers.

Performs related duties as required.

NOTE: These examples are intended only as illustrations of the various kinds of work performed in positions allocated to this class. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

KNOWLEDGE, SKILLS AND ABILITIES

Thorough knowledge of principles, practices, methods of state laws and regulations relating to payroll, including quarterly IRS reports.

Knowledge of the principles and practices of government accounting, budgeting and fiscal management.

Knowledge of office practices, bookkeeping systems, and computerized record processing.

Knowledge of word processing and spreadsheet software programs.

Highly skilled in managing projects from concept to completion.

Ability to analyze accounting problems and assist in recommending solutions.

Ability to work independently from general instructions.

Ability to prepare reports and express ideas clearly and concisely, orally and in writing.

Ability to follow complex oral and written directions to prepare complex financial reports.

Ability to operate calculator, adding machine, computer and other office equipment.

Ability to establish and maintain effective working relationships with co-workers, supervisors, Children's Trust partners and community members.

Ability to prioritize and organize work and projects.

Ability to learn, interpret and apply departmental procedures.

Ability to pay attention to detail.

Ability to independently perform administrative tasks and manage multiple projects.

Ability to exercise independent judgment to make sound decisions.

Ability to perform research, compile and analyze data, and prepare reports of varying levels of complexity.

Ability and willingness to maintain strict confidentiality when handling sensitive and protected information, and exercise discretion in all administrative matters.

Ability and willingness to remain flexible and adapt to change as needed to improve department and organizational performance.

Ability to manage time, resources and adhere to stringent timelines.

Ability to communicate effectively, prepare, disseminate and present data in oral and written form.

Ability to independently interpret, follow moderately complex oral and written Instructions.

Ability to take initiative and assume accountability for task assignments.

Ability to work under pressure and with frequent interruptions.

Ability to prioritize, review and evaluate work.

Ability to communicate effectively, both verbally and in writing.

Ability to approach internal and external customer interactions with respect, compassion

and diplomacy.

Ability and willingness to effectively communicate to maintain effective working relationships to ensure department and organizational success.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; talk or hear. The employee is occasionally required to be mobile.

The employee may be required to occasionally lift and/or move up to 25 pounds.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderate.

MINIMUM QUALIFICATIONS:

Associate of Arts degree from an accredited college or university with major course work in accounting and two years of work experience in responsible accounting or bookkeeping field; or a Bachelor's degree with major course work in accounting, business or related field; or any equivalent combination of training and experience. Successful completion of a criminal history background investigation is required prior to employment. Evening and weekend work hours may be required.

SUPPLEMENTAL INFORMATION:

05/19/20-Classification Specification currently under review. kab/hr



Item:

Contract Amendment
Social and Emotional Development Program

Requested Action:

The Trust is asked to authorize the Executive Director to:

- 1) Negotiate a contract amendment with Meridian Behavioral Healthcare, Inc. to accommodate a revised scope of work.
- 2) Authorize the Executive Director to execute the amendment once it has been approved to form

Background

The Healthy Social and Emotional Development and Family Support (SED) pilot program is a community-based collaboration between Meridian Behavioral Healthcare, the lead agency; Partnership for Strong Families; and the Child Advocacy Center with the aim of supporting early learning center teachers and staff in addressing challenging classroom behaviors. These key SED providers will work in partnership with the Early Learning Coalition (ELC) of Alachua County and the CHILD Center in the SWAG communities of Southwest Gainesville to implement Early Childhood Mental Health Consultation (ECMHC) and related services for children ages 0 to 5 and their primary caregivers. The pilot will also provide preventative and supportive services for center teachers and staff. Services will be provided at five early learning centers chosen as demonstration sites. The SED partners intend to work collaboratively with the ELC and other stakeholders to replicate ECMHC services in early learning centers throughout Alachua County.

The lead agency made two requests. The first request is to amend their budget to use lapsed salary dollars for incidentals (food, clothing, etc...). The Executive Director has the authority under Program Funding Policy No. 2 to approve this request without additional approval from the Trust.

The second request is to expand services to provide mental health services to children 6-18 years of age. According to the lead agency, these children are the siblings of their current clients or have been receiving care in the same child care centers as the 0-5 children during the COVID-19 pandemic.

Attachments

Explanation of Changes from Meridian Behavioral Healthcare, Inc.

Programmatic Impact:

Expanded services to children 6-18 years old.

Fiscal Impact:

None

Recommendation:

Staff recommends approval

Healthy Social and Emotional Development and Family Support Modified Budget Request

The SED program continues to provide as many services as possible to the children of the early learning centers we serve in the form of outreach and supports, behavioral intervention, individual therapy, and parent/staff training. We have seen slight decreases in referrals due to children being kept home, but we do anticipate that referrals will increase again as we continue to reach out with alternative means of reaching families (i.e., telehealth, phone calls, sending home additional information packets, offering CAC training remotely, etc.). Additionally, we foresee an increase in needs related to concrete services, family support services, and emotional support as the pandemic continues and more families are likely to be impacted by loss of or reduced income, transportation barriers, inability to attend school, etc. We request that the CTAC allow us flexibility in the following areas to allow us to serve all children impacted:

1. Budget: We ask for flexibility in allocating funds within our existing budget (i.e., shifting funds from personnel to incidentals). This will especially allow us to meet the need for concrete supports and services while families are facing reduced income and alternative programs may have reduced availability of funding to support community needs due to demand. The annual budget will not change, but specific budget lines will be adjusted. Specifically:
 - Reduce personnel budget line for the Early Childhood Family Support Facilitators by \$10,000 due to lapsed funds resulting from staff vacancies during program start-up
 - Reduce fringe benefit annual cost to coincide with the reduction of the personnel line for these positions
 - Add funds from the personnel and fringe benefit annual cost to meet the need for concrete supports and services while families are facing reduced income and alternative programs may have reduced availability of funding to support community needs due to demand during this COVID-19 pandemic. (See Attached Modified Budget)
2. Age range of children served: Although this program was set up to provide services for children ages 0-5, during this unprecedented event, we are finding that older (ages 6-18) siblings of students in the early learning center as well as older students attending the centers may benefit from our services. We would also like to be able to offer family therapy services to assist the family in developing coping skills and supporting social and emotional wellness for all members.

Healthy Social and Emotional Development and Family Support Line Item Budget Adjustment			
Personnel			
Title	FTE	Annual Cost	Category Totals
Senior VP	0.25	\$20,000	
Lead Clinician/Manager	1	\$60,000	
Licensed Clinician	1	\$55,000	
Early Childhood Family Support Facilitator	2	\$75,000	
*Reduce personnel budget line for the Early Childhood Family Support Facilitators by \$10,000, (\$85,000 to \$75,000) due to lapsed funds resulting from staff vacancies during program start-up.			
TOTAL PERSONNEL	4		\$210,000
Fringe Benefits Annual Cost			
VP/Outpatient	0.25	\$4,400	
Lead Clinician/Manager	1	\$13,200	
Licensed Clinician	1	\$12,100	
Early Childhood Family Support Facilitator	2	\$22,500	
*Reduce fringe benefit annual cost to coincide with the reduction of the personnel line for these positions (\$25,500 to 22,500)			
TOTAL FRINGE ,			\$52,200
Operating Expenses			
Equipment \$5,800		\$5,800	
Travel \$7,524		\$7,524	
Cell phone service \$2,880		\$2,880	
Printing, copying, postage \$9,600		\$9,600	
Supplies \$3,600		\$3,600	
TOTAL OPERATING EXPENSES			\$29,404
Training			
Trauma Focused CBT \$685 x 2 FTEs \$1,370			\$1,370
TOTAL TRAINING			
Incidentals		\$23,000	
*Add funds from the personnel and fringe benefit annual cost to meet the need for concrete supports and services while families are facing reduced income and alternative programs may have reduced availability of funding to support community needs due to demand during this COVID-19 pandemic. (\$10,000 to \$23,000)			

TOTAL INCIDENTALS			\$23,000
Specialized Services			
Child Abuse Identification training for staff/teachers and			
\$506 per center \$2,530.00		\$2,530	
Multidisciplinary Staffing \$1095 per center \$5,475.00		\$5,475	
No Hit Zone Program \$275 per center \$1,375.00		\$1,375	
TOTAL SPECIALIZED SERVICES			\$9,380
TOTAL DIRECT SERVICES			\$325,354
Administrative			\$29,282
TOTAL BUDGET			\$354,636



Item:

For Your Information

Requested Action:

None

Background

The following information is for informational purposes only and requires no action from the Trust.

Attachments

- Contract Status Report
- CEO Report from Jackie Hodges, Early Learning Coalition of Alachua County
- Coronavirus Disease 2019 (COVID-19 Guidance for Organized Youth Activities – Florida Department of Health
- Organizational Chart for CSC of Martin County
- Organizational Chart for CSC of St. Lucie County

Programmatic Impact:

None

Fiscal Impact:

None

Recommendation:

NA

Contract Search Results - 5/26/2020 4:54:20 PM UTC

Contract Title	Effective Date	Expiration Date	StatusName	Contract Amount
2020 CTAC Agreement with United Way Family Literacy	3/1/2020	9/30/2020	Active	\$5,812
2020 CTAC Agreement with Girls on the Run of Alachua County	3/1/2020	9/30/2020	Active	\$7,007
#11542 2020 CTAC Agreement United Church of Gainesville Food4Kids Backpack Program	3/1/2020	9/30/2020	Active	\$8,900
2020 CTAC Agreement with Junior Achievement of Tampa Bay	3/1/2020	9/30/2020	Active	\$10,000
2020 CTAC Agreement with Florida Organic Growers	3/1/2020	9/30/2020	Active	\$11,704
2020 CTAC Agreement with COG Parks Skybridge	3/1/2020	9/30/2020	Active	\$14,802
2020 CTAC Agreement with Children Beyond Our Borders	3/1/2020	9/30/2020	Active	\$14,909
2020 CTAC Agreement with COG Parks Summer Camp Expansion	3/1/2020	9/30/2020	Active	\$19,302
2020 CTAC Agreement with River Phoenix Center for Peacebuilding	3/1/2020	9/30/2020	Active	\$19,500
2020 CTAC Agreement with Girls Place Inc. Transportation Collab	3/1/2020	9/30/2020	Active	\$19,592
2020 CTAC Agreement with Girls Place Inc ACHIEVE	3/1/2020	9/30/2020	Active	\$22,403
2020 CTAC Agreement with Gainesville Area Tennis Association Inc dba Aces In Motion Capacity Building	3/1/2020	9/30/2020	Active	\$24,250
2020 CTAC Agreement with Gainesville Area Community Tennis Association Inc dba Aces In Motion Fit Lite	3/1/2020	9/30/2020	Active	\$28,266
2020 CTAC Agreement with Big Brothers Big Sisters of Tampa Bay Inc.	3/1/2020	9/30/2020	Active	\$29,554
CTAC 2020 Agreement with Boys and Girls Clubs of Northeast Florida, Inc.	3/1/2020	9/30/2020	Active	\$36,000
2020 CTAC Agreement with United Way BOOST Project	3/1/2020	9/30/2020	Active	\$36,060
2020 CTAC Agreement with National Alliance on Mental Illness (NAMI) Gainesville Affiliate	3/1/2020	9/30/2020	Active	\$38,577
2020 CTAC Agreement with United Church of Gainesville Read To	3/1/2020	9/30/2020	Active	\$43,823
2020 CTAC Agreement with Early Learning Coalition of Alachua County Inc.	3/1/2020	9/30/2020	Active	\$47,400
2020 CTAC Agreement with Star Center Childrens Theatre	3/1/2020	9/30/2020	Active	\$60,284
2020 CTAC Agreement with CDS Family & Behavioral Health Sciences Inc.	3/1/2020	9/30/2020	Active	\$65,325
2020 CTAC Agreement with Kids Count In Alachua County, Inc	3/1/2020	9/30/2020	Active	\$66,032
2020 CTAC Agreement with Vineyard Christian Fellowship of Gainesville FL	3/1/2020	9/30/2020	Active	\$77,690
2020 CTAC Agreement with Partners in Adolescent Lifestyle Support (PALS) THRIVE (A University of Florida Health Program)	3/1/2020	9/30/2020	Active	\$80,275
2020 CTAC Agreement with New Technology Made Simple Now Inc	3/1/2020	9/30/2020	Active	\$91,173

2020 CTAC Agreement with Cade Museum Foundation	3/1/2020	9/30/2020 Active	\$104,960
2020 CTAC Agreement with Alachua County Sheriff's Office	3/1/2020	9/30/2020 Active	\$113,995
2020 CTAC Agreement with Manhood Youth Development Foundation Inc.		CAO ATF Review	\$22,500
2020 CTAC Agreement with FL Institute for Workforce Innovation Inc dba Project YouthBuild		CAO ATF Review	\$96,874
2020 CTAC Agreement with University of Florida College of Nursing Faculty Practice Association, Inc.		Held	\$15,569
2020 CTAC Agreement with Equal Access Clinic Network		Route to Counterparty	\$7,475
2020 CTAC Agreement with GPD HEROES		Route to Counterparty	\$8,450
2020 CTAC Agreement with Black on Black Crime Task Force		Route to Counterparty	\$14,000
2020 CTAC Agreement with University of Florida Reach Out		Route to Counterparty	\$20,824
2020 CTAC Agreement with Cultural Arts Coalition		Route to Counterparty	\$22,044
2020 CTAC Agreement with Planned Parenthood of South Florida and the Treasure Coast, Inc. dba Planned Parenthood of South, East and North Florida		Route to Counterparty	\$25,000
2020 CTAC Agreement with Together Gainesville		Route to Counterparty	\$25,000
2020 CTAC Agreement with Peaceful Paths, Inc		Route to Counterparty	\$27,500
2020 CTAC Agreement with Renaissance Jax Inc dba Swampbots FTC 10497		Route to Counterparty	\$31,380
2020 CTAC Agreement with University of Florida Board of Trustees (For the Florida Museum of Natural History)		Route to Counterparty	\$40,163
2020 CTAC Agreement with GPD RESET		Route to Counterparty	\$49,453
2020 CTAC Agreement with University of Florida College of Dentistry		Route to Counterparty	\$73,437
2020 CTAC Agreement with PACE Center For Girls Inc.		Route to Counterparty	\$111,832
2020 CTAC Agreement with City of Alachua		Route to Counterparty	\$135,002

CEO Report – Jacki Hodges



May 20, 2020

General Information:

Over the last several weeks, some staff, mostly management has been reporting to the office on an as needed basis or because workspace was more conducive to coming into the office than staying at home. As most of you know our office space is very spread out and naturally conforms to the social distancing if staff don't congregate in one main area.

ELCAC employees will be returning to the office at full capacity beginning June 1, 2020. This particular date was chosen to somewhat follow the school district closure as some of our staff have minor school age children at home and needed to also help with home schooling. The full capacity status will be for staff only. Once we all return to the office, we will decide on how best to start opening the lobby for visitors and the parent work stations.

We have supported our providers that remained open during this pandemic in every way possible. Our lowest percent of closures was 60% and we are now at 30%. The decision around the state was whether providers were going to be able to reopen. In Alachua County we anticipate most of our providers will be able to reopen.

The City of Waldo reached out to us in hopes that we could assist them with opening a childcare center at the former elementary school in Waldo. This building is now owned by the City being used as office space for the City. Their goal is to provide a preschool and regularly scheduled after school activities for their surrounding community. We contacted the Early Head Start program and they are very interested to help. Although we may not be able to serve a lot of families with the SR program, based on the guidelines for SR eligibility, between Early Head Start and the ELC and additional support from the local community, we think this would be a viable program to support. This is still in the early stages of facilitating.

OEL Update:

Using CARES Funding to Address Crises in Early Learning

Background

The fragile early learning/childcare infrastructure is facing crisis due to recent challenges created by the COVID-19 pandemic. Decreases in revenue are causing some childcare providers to furlough employees and others to close permanently. To address the sustainability of this critical economic sector, the CARES stimulus funding must be used strategically to intervene in the gaps created during these challenging times. This has and will continue to cause devastation on childcare capacity throughout the state. Early learning/childcare programs are essential, as they prepare children for kindergarten and later academic success. However, these programs are not just essential for children. Early learning/childcare is essential to the current pandemic response as well as to the economic recovery and future of Florida.

The CARES Act was enacted primarily to sustain the childcare industry to ensure sufficient capacity for a successful economic recovery. Additionally, response efforts should comprehensively support the social and emotional needs of children and families. This flexible funding should be used through tailored solutions that address the most prominent

challenges to Florida’s childcare industry. In partnership with the Office of Early Learning, early learning coalitions play a critical role in stabilizing the early learning and childcare infrastructure of Florida.

Current Established Interventions Include:

Continued Enrollment Payments – Providers are still receiving payment for enrolled children regardless of attendance or closures. Note: As the original communication to providers ensured funding through June, continuity of funding commitments is necessary for childcare providers to make solid business plans.

Waived Parent Copayment Fees – Parent copayments for tuition have been waived. The cost of these fees has been absorbed and paid by the State.

Essential Personnel Scholarships – Essential first responders and health care employees receive scholarships for a portion of childcare tuition regardless of income.

Provider Bonuses for Serving Essential Personnel – Providers will receive \$500 a month per child enrolled under the essential personnel scholarship program up to a maximum of \$12,000.

Infrastructure Grants for Providers – Providers may receive one-time grants to support/enhance childcare services before, during and after disasters and declared states of emergency

Professional Development Stipends for Child Care Staff – Coalitions may award stipend payments to eligible early learning classroom staff for attending one or more qualifying training events, workshops, classes or online sessions.

Health & Safety Grants – Coalitions may award grants for providers to directly purchase specified supplies and/or to award mini-grants to eligible providers for the purchase of those supplies.

The above interventions are an excellent and well-intentioned first step to triage the immediate needs of childcare providers as they struggle to continue caring for children under heightened health and safety guidelines, despite the risk this poses to their own health and safety and the health and safety of their staff. However, quality childcare settings are the foundation of any healthy economy and the state has much further to go to ensure the long-term sustainability of our critical childcare infrastructure and the overall viability of our economy. It is imperative that the state begin to thoughtfully create a plan for using the CARES stimulus funding to extend support to the whole childcare infrastructure.



Coronavirus Disease 2019 (COVID-19) Guidance for Organized Youth Activities

Florida Department of Health

Updated May 22, 2020

Frequently Asked Questions

Is it safe to send children to organized youth activities like camps and sports?

- Staff, parents or guardians, and children all play an important role in ensuring that camps and sports are safe. The best way to ensure a safe experience is to maintain a close awareness of symptoms, sending children and staff home when experiencing symptoms and maintaining a clean environment with frequent disinfecting. Operators of organized youth activities should consider developing a process for conducting daily symptom screening and monitoring.

Are children required to wear masks?

- Children are not required to wear masks. If masks are used, they should not be placed on children under the age of two, anyone who has trouble breathing, or anyone who is incapacitated or otherwise unable to remove the mask without assistance.
- Masks are also not recommended during physical activity – particularly outside in the sun and heat.

What type of screening or monitoring should organizations use to identify sick children and staff?

- Organizations or operators of organized youth activities should develop a process for conducting daily symptom screening and monitoring. This should include screening for symptoms during drop off and an assessment of potential exposure through family or close contacts, monitoring for symptoms throughout the day, and isolating and sending home sick children.

What are the best practices for organized youth activities to help prevent the threat of COVID-19?

- In addition to implementing daily screening, staff should:
 - Promote healthy hygiene practices such as frequent hand washing and covering coughs and sneezes.
 - Intensify cleaning, disinfecting and ventilation.
 - Minimize equipment sharing, and clean and disinfect shared equipment between use by different people.

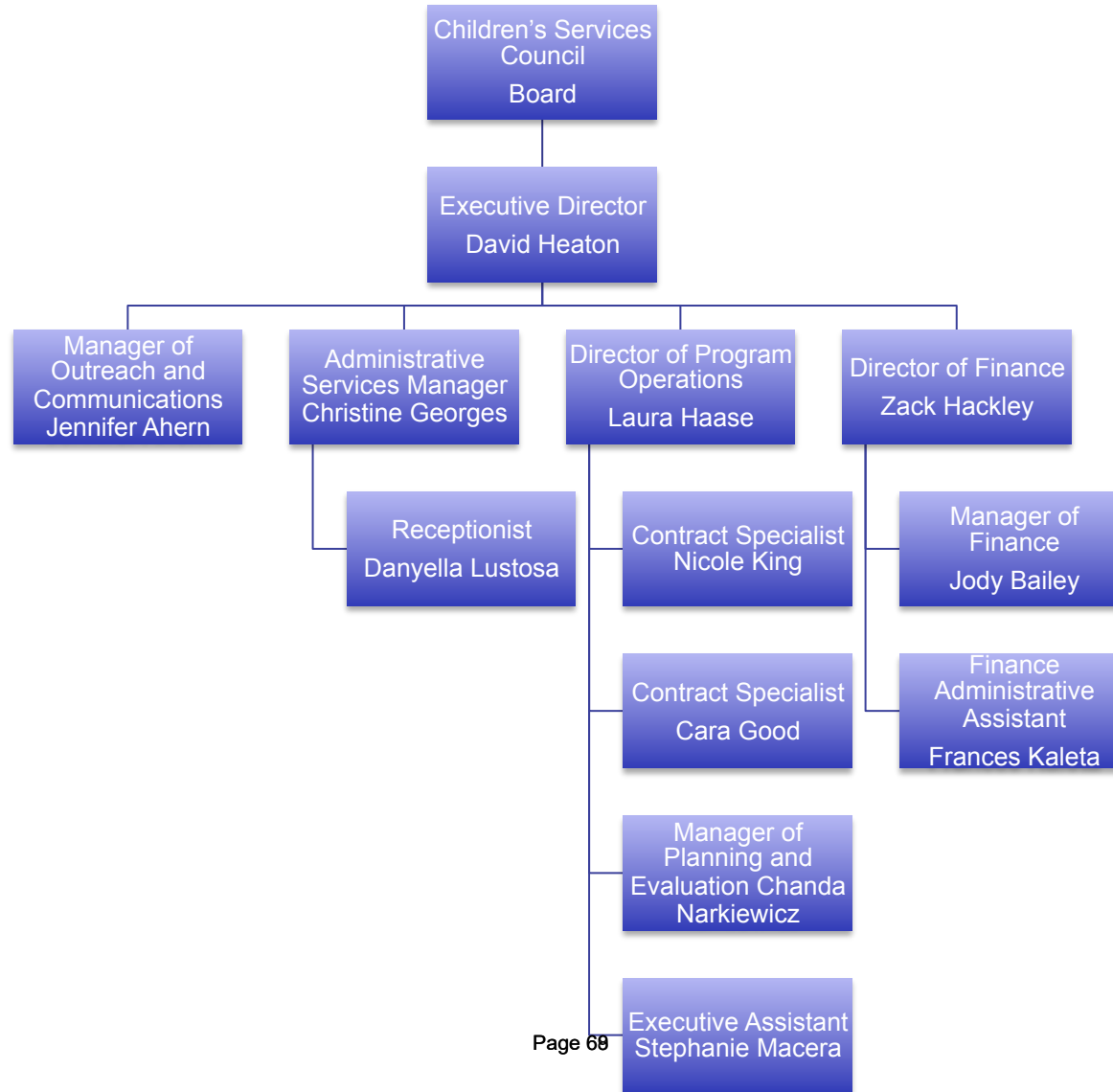
What accommodations should be made for children who are medically vulnerable?

- Staff should communicate with parents or guardians to ensure all parties are fully aware of and comfortable with all activities in which the children will be engaging.
- Staff should pay close attention to the symptoms and feeling of all children, but especially those with any underlying medical conditions.
- Any additional plans or precautions should be made in close consultation and agreement with each child's parent or guardian.

What if a staff member or youth participant tests positive for COVID-19?

- Contact the county health department. The county health department will conduct contact tracing and provide recommendations for next steps.

Children's Services Council of Martin County



Children's Services Council of St. Lucie County Organizational Chart

