

1 CHILDREN'S TRUST OF ALACHUA COUNTY

2 RESOLUTION NUMBER 2020-2

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4 WHEREAS the Children's Trust of Alachua County was established by Alachua County Ordinance
5 18-08 which was ratified by the voters on November 6th 2018, and

6 WHEREAS the effect of the ratification of the Ordinance was to create an Independent District of
7 the State of Florida, and

8 WHEREAS by prior action the seated members of the Trust have voted to adopt the financial and
9 procurement policies of Alachua County until such time as the Trust develops their own, and

10 WHEREAS §26.05 if the enabling ordinance provides that all withdrawals shall be signed by two
11 members of the Trust or by a chief executive officer, and

12 WHEREAS the Trust wishes to establish spending and contracting limits for the Executive
13 Director as it will increase the efficiency of operations of the Trust if routine financial matters do not
14 have to be brought to the Trust for approval, and

15 WHEREAS the Trusts finds that a spending and contracting limit of \$50,000 per item without
16 prior board approval is reasonable.

17 IT IS HEREBY RESOLVED THAT:

- 18 1. The Executive Director is authorized to co-sign checks. All such expenditures must be expended
19 from the designated budget source and have gone through the Trust-approved procurement
20 process.
21 2. The Executive Director shall be able to enter into contracts and expend funds as authorized in
22 the budget. This authority shall be capped at \$50,000.
23 3. The Executive Director may enter into contracts within his signature authority without prior
24 approval from the Trust in accordance with the Trust-approved procurement process.
25 4. The Executive Director is authorized to execute all contracts for services which have been
26 approved by the Trust once approved as to form by Counsel
27 5. Annual budget, budget appropriations, and budget amendments are reserved to the Trust.
28 6. All checks for expenditures or contracts which have not been expressly approved by the Trust
29 shall be reported to the Trust on a monthly basis. The report may be under the consent agenda
30 subject to being removed for further discussion.
31 7. This does not authorize the Executive Director to enter into any transaction involving real estate,
32 unless the transaction has been expressly approved by the Trust.

34 APPROVED THIS 17 DAY OF FEBRUARY, 2020.

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ATTEST

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Tina Certain, Treasurer

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Lee Pinkoson, Chair

APPROVED AS TO FORM


Interim Counsel