



## REQUEST FOR PROPOSAL (RFP) ADDENDUM

1/19/2022

**Addendum No.:** 1

**Request for Proposal #:** RFP 2022-03

**Project Title:** Summer Camp & Enrichment Services

**Date of Addendum:** 1/19/2022

**RFP Due date (Original):** February 18, 2022

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This Addendum No. 1 contains the following:

1. Will this recording be available on the website after this meeting? Bidders' Conference will be posted by the end of the week.
2. When/how/where will answers to questions be posted? Answers will be posted weekly on Wednesdays as an addendum? It will be included in the support documentation on the RFP page.
3. Is it possible to have a space for those who are planning to apply to offer enrichment services? CTAC will provide a list of enrichment providers after Board approval and contract execution. Providers will need to recruit sites to offer enrichment services.
4. Can enrichment services include health such as dental screening and treatment? Health screenings and treatments are not considered enrichment services.
5. Just to clarify, you mentioned that the enrichment services funding could be applied for the whole year, or only for summer? The contract term for Enrichment providers is from April 1st- September 30<sup>th</sup> 2022.
6. Please explain what "contract renewal" means and how you can indicate your interest in this: Contracts awarded through this RFP process may be extended for 1-2 additional years pending inclusion and approval in the CTAC operating budgets each subsequent year, and demonstrated ability to meet contract goals.
7. For the same amount? How do you negotiate if # of children served and fields trips change? Contract negotiations will be scheduled for each renewal.

8. Also, are we locked into this year's pricing if renewed? Contract negotiations will be scheduled for each renewal.
9. With contract renewal, will there be the opportunity to increase the funding amount? For example, if this summer we take a certain amount of kids but then next summer want to increase the number of participants? Contract negotiation will be scheduled for each renewal.
10. Will we be able to increase the camp fee based on market conditions? Contract negotiation will be scheduled for each renewal.
11. Any single one of these criteria would qualify? Only one eligibility requirement is needed for full or partial scholarship.
12. Would we get a list of the enrichment providers? CTAC will provide a list of enrichment providers after Board approval and contract execution.
13. What does Activity Monitoring (developed by CTAC staff) mean? CTAC contract managers will conduct on-site visits for each contracted program.
14. Can a "Family Engagement Activity" be health based, such as dental screening and education. A family engagement activity is an event to help parents and student develop strong connections with the resources in their community. Each provider can decide the direction of their family engagement activity.
15. Our summer enrichment program visits sites like solar farms, nature preserves, that do not normally serve "low income." Does that matter? Please review the target population and the scholarship eligibility requirements
16. In the applications form 1b5. Community Need. Are you referring to the YRDDP needs evaluation? Provider is asked for a narrative describing how their service will address community need.
17. How does the budget reflect a 5mo period for the 1st year and 12mo period for the renewal contract? Is that something that was addressed earlier? The provider has to determine what their individual costs are.
18. Is there a specific place to report family activities at the end of camp for incentive purposes (since this cost will be absorbed in the weekly fee cost or materials)? The end of the summer program narrative/report is where providers will report family engagement activities.
19. How many unique children were served in last summer's programs? 1,125
20. Are you opposed to an attachment to explain the services and the budget? Only submit the documents that are required by the RFP.

21. Going back to the Performance Based Incentives slide, is the \$ amount listed IN ADDITION TO the costs of staff materials, etc. for each of the items listed? Performance based incentives are in addition to the cost within the budget document.

This addendum will become part of the Request for Proposal and acknowledgement of its receipt should be submitted with the Request for Proposal Response. A signature on this addendum does not substitute for a signature on the original Request for Proposal document. The original Request for Proposal document must be signed.

RESPONDER NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_