



CHILDREN'S TRUST
OF ALACHUA COUNTY

REQUEST FOR PROPOSAL (RFP) ADDENDUM

2/9/2022

Addendum No.: 6

Request for Proposal #: RFP 2022-03

Project Title: Summer Camp & Enrichment Services

Date of Addendum: 2/9/2022

RFP Due date (Original): February 18, 2022

This Addendum No. 6 contains the following:

- 1. Can you apply to offer both a summer camp and enrichment services?**
Yes. You must submit separate applications when applying for both.
- 2. Do our budgets need to reflect 3 years or just one year?**
The budget form is only asking for fees for the timeframe that you are applying for.
- 3. Is the University of Florida "qualified to conduct business on the State of Florida"?**
Yes.
- 4. Does Stock/ Crypto Currency and Leadership development like the John Maxwell Team training qualify as an Enrichment Service?**
Yes, per the description provided during the Bidders' conference.
- 5. When is the deadline that the scholarship must be met? Example: If the child's family received SNAP in Jan. 2022, but no longer eligible in March 2022?**
The family must be eligible for the scholarship at the time of enrollment.
- 6. Can I apply if I have a 3-week program? But I will not be eligible for end of program incentives?**
There are no restrictions on the number of weeks of the camp. Provider eligibility for incentives will be reviewed at the end of the summer contract.
- 7. Do you receive incentives at the end of the program?**
Yes, provider eligibility for incentives will be reviewed at the end of the summer contract.
- 8. Do I need to rescreen camp staff that were screened last summer?**
DCF Clearances are valid for 5 years. It is the providers responsibility to ensure proof of clearance is available in personnel files.

9. For transportation, are we able to reimburse parents to travel across town?

Transportation reimbursement covers the costs of transportation for full/partial scholarship children to participate in camp activities, such as fieldtrips. This also includes expenses for buses, vehicle rentals, gas for camp vehicle.

10. Can a provider restrict their program to a certain age, for example K-8?

Providers are allowed to determine the age group for their program as long as the target population is within the target population defined by the RFP.

11. Can we provide monetary incentives to participants for attending camp?

Page 13 of the RFP outlines the following areas to determine the provider's funding request to the Trust.

- Enrollment/Registration Fees: CTAC will cover a one-time enrollment and/or registration fee per child receiving a CTAC scholarship
- Scholarships (Full): CTAC will cover weekly camp scholarships for eligible children. Weekly scholarship cost should include all expenses necessary to host a child per week (staffing, overhead, meals, etc.)
- Scholarships (Partial): CTAC will cover weekly camp scholarships for eligible children. Weekly
- scholarship cost should include all expenses necessary to host a child per week (staffing, overhead, meals etc.)

Some camp providers will be eligible for high participations incentives at a rate of \$10 per week per child that attends the program **four or more days** or a maximum of \$10,000 per provider **[Note: must be documented with schedules and submitted attendance]**

12. If there is a gap in your services, can you still apply?

The minimum qualifications to apply are:

- All proposed services must take place within Alachua County.
- Applicant must be currently qualified to conduct business in the State of Florida.
- Applicant must not be a charter school approved by any public school system in the State of Florida.
- Applicant must have experience working with youth in out-of-school time and focus on promoting positive youth development in a safe and enriching environment.
- Applicant must plan to offer in-person youth development services in 2022

13. Can a child who meets the eligibility requirements receive a full or partial scholarship to attend two summer camps on the same service date but at different hours of the day for the year 2022?

No. See response to #14

14. Can a child who meets the eligibility requirements receive a full or partial scholarship to attend two summer camps on different dates for the year 2022?

Camp participants can attend more than one camp and receive scholarships for both if the camps are offered during different weeks during the summer. For example, Camp A is the first 4 weeks of summer and Camp B is the last 4 weeks of the summer.

15. Is the Trust considering flexibility with full and partial scholarships? If we request 20 full and 20 partial and the need ends up being that we need 21 full and 19 partial, can we utilize the funds to provide the full scholarship?

Yes, the Trust does allow some flexibility if recruitment numbers are low for scholarships. The provider must seek approval from the Contract Manager before changes are made. Changes will not include an increase in funds.

This addendum will become part of the Request for Proposal and acknowledgement of its receipt should be submitted with the Request for Proposal Response. A signature on this addendum does not substitute for a signature on the original Request for Proposal document. The original Request for Proposal document must be signed.

RESPONDER NAME: _____

SIGNATURE: _____

TITLE: _____

DATE: _____